



October 2, 2023

Frank LeBlanc, CEO
Recycle New Brunswick
227 Main St. Fredericton, NB
E3A 1E1

Dear Mr. Leblanc,

Re: Electronics Products Recycling Association (EPRA) End-of-Life Electronics Stewardship Program Plan Renewal for New Brunswick.

I am pleased to submit the updated EPRA Electronics Stewardship Program Plan in accordance with the regulation requirements.

Thank you,
Karen Ulmanis
Program Director – EPRA NB

Cc: Gerard MacLellan, Executive Director, Atlantic Canada EPRA
Cliff Hacking, President and CEO, EPRA
Sandra Ellis, Program Manager, RNB



End-of-Life Electronics Stewardship Program New Brunswick

Submitted: October 2, 2023

Submitted to: Recycle New Brunswick (RNB)

Submitted by: Electronic Products Recycling Association (EPRA)

For the Period: January 1, 2024 to December 31, 2028

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Introduction

Electronic Products Recycling Association (EPRA) is pleased to submit this Stewardship Program Plan for regulated end-of-life electronics (EOLE) in New Brunswick.

As of 2023 EPRA New Brunswick has expanded to over 75 drop-off locations throughout the province and have collected close to 6000 metric tonnes of EOLE since inception in March of 2017. Looking forward, EPRA New Brunswick will continue to build public engagement and drive end-of-life electronics recycling throughout the province.

Canada's electronics industry created EPRA as the national not-for-profit entity chartered with improving the efficiency and effectiveness of Canada's industry-led and regulated electronics stewardship programs.

Members of Electronics Product Stewardship Canada (EPSC) and the Retail Council of Canada (RCC) established EPRA in 2011.

1. Program Principles

EPRA New Brunswick's stewardship program:

- Is consistent with industry's guiding principles for stewardship programs, including harmonization with other jurisdictions where possible to create efficiencies.
- Is open to all obligated stewards; Please refer to [Appendix 1](#) for current list of registered brand owners.
- Provides a level playing field that ensures fair competition.
- Achieves a high level of compliance and eliminates the potential for free-riders with the assistance of Recycle New Brunswick.
- Addresses the issue of orphan, historic, and imported products from companies without a New Brunswick or Canadian presence.
- Ensures unwanted and end-of-life program materials are recycled in a responsible manner, meeting all occupational health, safety and audit provisions of the Electronics Recycling Standard (ERS).
- Ensures the program is delivered in an environmentally sound and economically efficient manner.
- Includes public transparency for financial and environmental reporting.

2. Management Structure of the Plan

EPRA has appointed a bilingual Program Director located in the province who is responsible for all aspects of the program including:

- Working with Recycle NB.
- Working with the Department of Environment and Local Government.
- Establishing and maintaining a drop-off centre network for the program in New Brunswick.
- Establishing and maintaining the infrastructure for transportation of materials collected from the drop-off centre network.
- Overall day-to-day management of the collection, transportation and processing of end-of-life electronics in New Brunswick.
- Promoting and educating New Brunswick residents on responsible, industry-led electronics recycling.

Recycle New Brunswick Electronic Industry Advisory Committee

EPRA will continue to work co-operatively with Recycle NB and will make every effort to attend the Recycle NB-led Industry Advisory Committee meetings. EPRA will be pleased to provide a program update on the successes and opportunities for the program while respecting the confidential nature of its contractual relationships.

3. Program Details

This section of the proposal details EPRA's support of the stewards' obligation, the collection, transportation, consolidation, and processing services for end-of-life electronics in New Brunswick.

EPRA New Brunswick endeavours to keep regulated electronic products from going to landfill, but also from illegal export through the collection and recycling of unwanted products at their end-of-life. Recovered materials are put back into the manufacturing supply chain so that fewer virgin resources are required. These benefits are emphasized in the communications and public awareness investments which encourages participation in the program.

EPRA encourages the safe and environmentally responsible reuse and refurbishing of electronic devices. In addition to encouraging New Brunswick residents to consider reuse options prior to recycling their devices, EPRA continues to work closely with Computers for Schools New Brunswick (CFS-NB).

EPRA proactively puts processes in place to aid brand owners in ensuring they meet all regulatory requirements of the program.

The *New Brunswick Clean Environment Act*, Designated Materials Regulation requires that brand owners register with the Board (Recycle New Brunswick (RNB)) directly. As the subsequent agent for brand owners, EPRA NB will request all EPRA registrants to be sure they fulfill this regulatory requirement between themselves and RNB.

To encourage this, examples of proactive processes that EPRA will continue include:

- Working with RNB to share registration lists in order that RNB can follow up as required with brand owner.
- For brand owners that are registered with only EPRA (and not RNB), EPRA will continue to notify the brand owner that their obligation is to register with RNB per the *New Brunswick Clean Environment Act*, Designated Materials Regulation, and provide the link to the RNB registration.
- Providing brand owners with point-of-sale materials that educate themselves and the public on the recycling program provisions.
- Advise RNB of obligated brand owners, including on-line entities selling obligated products into the province, that EPRA becomes aware of who are not complying with the regulatory requirements such as reporting, remittance, embedded fees, and any other non-compliance that may require enforcement.

4. Program Funding

Environmental Handling Fee (EHF)

The program is funded by an Environmental Handling Fee (EHF) that is levied on sales of new products listed under the Designated Materials Regulation. The EHF allows all New Brunswickers to drop-off regulated end-of-life electronic products at designated drop-off sites at no charge with the assurance that these items will be responsibly recycled.

The EHF for each product designated by regulation reflects the true cost of managing that product. The EHF provides sustainable funding for collection, handling, consolidation, transportation, recycling, communications, public awareness, compliance/administration, and environmental audits.

Setting the EHF

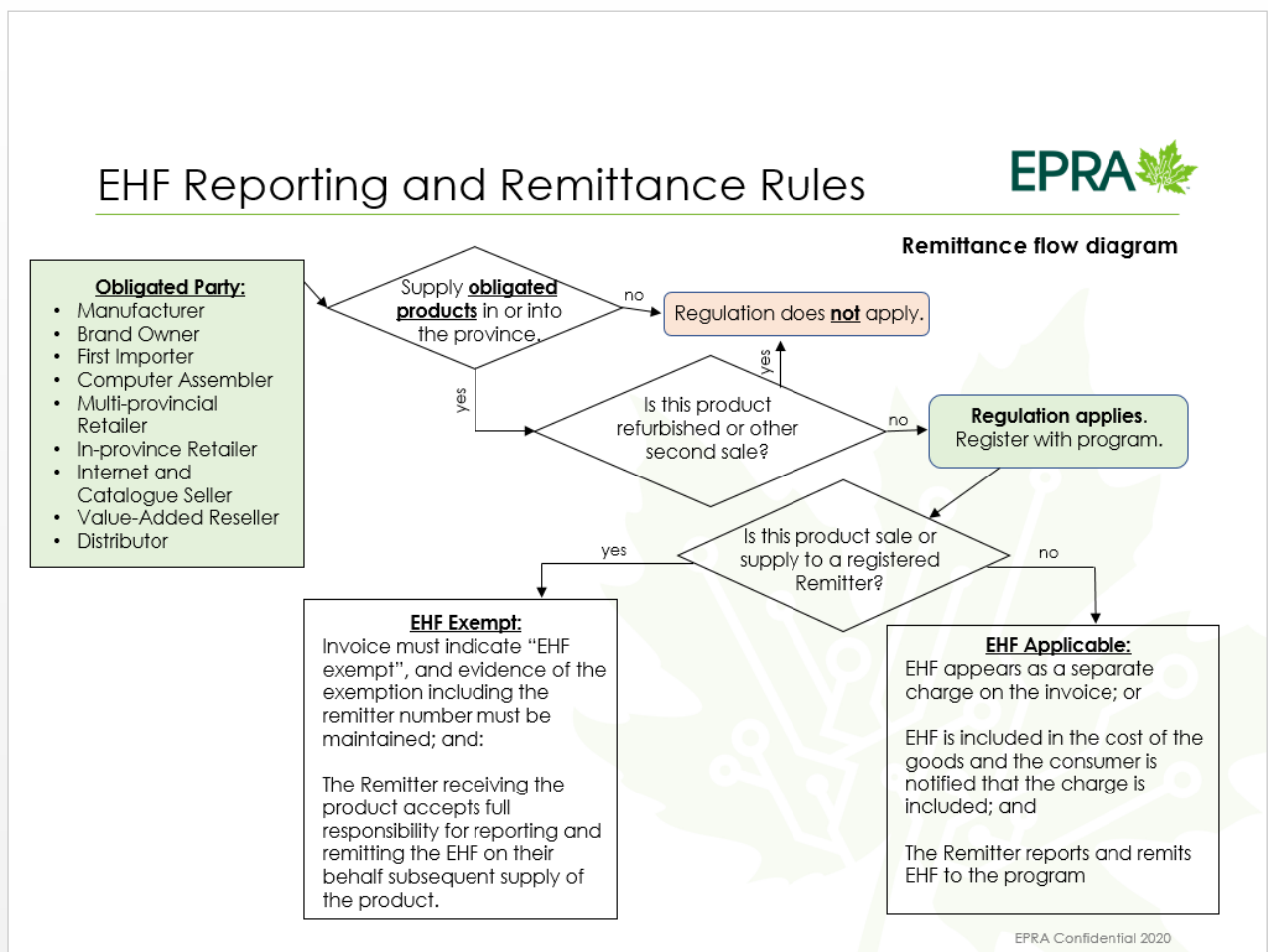
The EHF is set by product category. EPRA undertakes regular financial reporting to monitor revenue generated by the program per category and to ensure that funds are sufficient to fund all program activities. To ensure long-term sustainability, the program has developed a contingency reserve in the event that collection and recycling costs exceed the funds available. This can happen in times of economic downturn or other unforeseen events, nevertheless requiring an uninterrupted, responsible electronics recycling service to continue. The contingency reserve is planned to be roughly twelve months (12) of operating costs. The EPRA New Brunswick program shall continue to be audited annually by an independent external auditor.

The reserve represents the accumulated surplus or deficit of the Program from inception and is necessary to ensure the program is not destabilized due to increases in operational costs. In the event that the reserve exceeds or falls short of the plan, EPRA will consider making adjustments to the EHF rates.

EHF Reporting & Remittance

Obligated brand owners, registered under the EPRA plan remit Environmental Handling Fees monthly to EPRA for their previous month's net sales (total sales less returns) or less frequently if they meet our small remitter provisions.

Because the product supply chain is complex and electronics are sold through a variety of channels, each registered steward is classified as either a "Remitter" or "Pay-on-Purchase" (POP) steward. While a Remitter would usually be a larger entity (e.g. manufacturer, national retailer or distributor), they can also be a small, New Brunswick-based reseller or retailer. The POP classification was introduced to minimize the administrative burden of monthly reporting on these smaller, local resellers and retailers. However, these smaller, local businesses may choose to be either a Remitter or POP.



5. Program Summary

This document is our Electronic Stewardship Program Plan to divert regulated unwanted and end-of-life electronics (EOLE) from landfill, as required by the Designated Materials Regulations under the Clean Environment Act.

As per Section 50.39(1) of the Regulations, EPRA is submitting this stewardship plan renewal. The Regulations require the following information in program Plans:

50.36 An electronic products stewardship plan shall contain the following:

(a) a plan for the collection, transportation, storage, reuse and recycling of electronic waste in the Province, including the electronic waste of other brand owners;

(b) information on the expected number of units or weight of electronic waste to be collected, reused, refurbished, recycled or recovered, as well as the expected associated costs;

(c) information with respect to : (i) return facilities to be used by consumers, (ii) adherence to established vendor qualification standards;

(d) information on the population and geographic area to be served;

(e) a plan for the provision of services to remote or rural areas, if applicable;

(f) a plan for the management of electronic waste in adherence to the following order of preference: (i) reuse; (ii) recycle; (iii) recovery of energy; and (iv) disposal in compliance with the Act;

(g) a description of the efforts being made by the brand owner to redesign electronic products to improve reusability and recyclability;

(h) a communications plan for informing consumers of the brand owner's electronic products stewardship plan, including the consumer's reasonable and free access to return facilities;

(i) the location of any long-term storage, containment or final treatment and processing facilities for electronic waste;

(j) a description of how electronic waste will be managed in a manner that employs environmental, human health and safety standards that meet or exceed applicable laws; and

(k) a plan for the elimination or reduction of the environmental impacts of electronic waste

6. Collection, Transportation and Consolidation

Regulatory Requirement

(a) a plan for the collection, transportation, storage, reuse and recycling of electronic waste in the Province, including the electronic waste of other brand owners;

The EPRA New Brunswick program collects designated program materials in all areas of the province.

New Brunswickers have access to a network of drop-off sites that provide adequate, appropriate and convenient free of charge drop-off service to the residential and business sectors. EPRA is committed to continue to transport the collected materials in a safe and efficient manner. EPRA approved drop off locations, transporters and processors adhere to the following minimum standards of EPRA:

1. Safe and secure location of end-of-life electronics at all times.
2. Continuing education of all current and new staff members.
3. Agree to unscheduled visits and audits by EPRA staff.
4. Adhere and uphold all sections in the EPRA Agreement.

Any breach of these minimum standards or any others as outlined in the EPRA New Brunswick drop-off location agreement, EPRA New Brunswick transportation agreement and EPRA processor agreement could result in the termination of the agreement between the service provider and EPRA.

EPRA New Brunswick will continue to ensure that the network of drop-off sites is adequate, appropriate and convenient:

- Drop-off sites shall be strategically located to ensure that the majority of New Brunswick residents are served. Locations are subjected to change and are kept current on EPRANB website and will continue to update in our Annual Report. Refer to [Appendix 3](#)
- All drop-off sites shall be open a minimum of 30 hours per week, including four (4) hours on Saturday (except statutory or civic holidays) or as approved by EPRA.
- All drop-off sites shall have a sufficient floor space to accommodate the safe and efficient handling and storage of program materials accepted from the general public and other sectors;
- All drop-off sites shall accommodate scheduled drop-offs of large quantities of program materials from New Brunswick residents.

EPRA New Brunswick will continue to ensure that the transportation network:

- Consistently adheres to agreed-upon schedules for pickups, ensuring that there are no disruptions in the collection and transport of electronics.
- Prioritizes the safe handling, loading, and transport of electronics to minimize the risk of damage, accidents, or environmental hazards during transit.
- Is in compliance with all relevant regulations and environmental standards governing the transportation of electronics and hazardous materials.

- Ensures the security of electronics during transit with measures in place to prevent theft or unauthorized access to collected materials.

7. Expected Associated Costs

Regulatory Requirement

(b) information on the expected number of units or weight of electronic waste to be collected, reused, refurbished, recycled or recovered, as well as the expected associated costs;

The following forecasting is prepared with the expectation of accuracy however forecasting the amount of electronics to be collected, reused, repaired/refurbished, and recycled over a 5-year period poses challenges due to unforeseen events such as the fluctuating consumer behaviours and market trends, as well as economic uncertainties that can impact consumer spending patterns and technological adoption rates.

Collected/Recycled – 800MT (forecasted).

Considerations when relying on weight-based targets in the future include the positive impact of lightweighting which may not be fully reflected in such targets.

Additionally, as electronics recycling programs mature, the predominance of newer, lighter devices may influence the accuracy of weight-based assessments.

The emergence of Right to Repair laws could also impact recycling rates by extending the lifespan of electronics, while the competitive landscape highlights the challenge of tracking valuable electronics through various streams, including other recyclers, re-users, and resellers.

Furthermore, a growing industry trend is moving away from weight-based targets, with a focus on factors like accessibility, awareness, and diversion from landfills.

Reused – 580.238 MT

| 5 Year Average of Forecasted Weight of Electronics Reaching End-Of-Life (kg) | Consumer Behaviours | Consumer Behaviours | Consumer Behaviours | 5 Year Average Forecasted Weight of Electronics that will be Reused |
|--|---------------------|---------------------|---------------------|---|
| Total EOLE (kg) | I gave it away | I traded it in | Reused % | KG's |
| 2,231,688 | 24.50% | 1.80% | 26% | 580,238.88 |

Refurbished – 116.047 MT

| 5 Year Average of Forecasted Weight of Electronics Reaching End-Of-Life (kg) | Consumer Behaviours | Consumer Behaviours | 5 Year Average Forecasted Weight of Electronics that will be Refurbished |
|--|--|---------------------|--|
| Total EOLE (kg) | I discarded at a retailer or repair shop | Refurbished % | KG's |
| 2,231,688 | 5.20% | 5.20% | 116047.776 |

Expected Cost

The average 5 year forecasted financials within this program plan are prepared with the expectation of accuracy but are subject to potential variations due to unforeseen external factors beyond our control.

| New Brunswick | |
|--|----------------------------|
| Revenue: | |
| Program fees | \$ 1,940,000 |
| Interest | \$ 198,000 |
| | <u>\$ 2,138,000</u> |
| Expenses: | |
| <i>Direct costs:</i> | |
| Processing | \$ 479,000 |
| Handling | \$ 191,000 |
| Transportation, warehouse & storage | \$ 357,000 |
| Quality assurance/recycler audits | \$ 115,000 |
| | <u>\$ 1,142,000</u> |
| <i>Other:</i> | |
| Consumer awareness and communications | \$ 671,000 |
| Administration | \$ 639,000 |
| Government fees | \$ 115,000 |
| | <u>\$ 1,425,000</u> |
| Total costs | <u>\$ 2,567,000</u> |
| Deficiency of revenue over expenses | <u><u>\$ (429,000)</u></u> |

8. Audit Systems

Regulatory Requirement

(c) information with respect to:

- (i) return facilities to be used by consumers,**
- (ii) adherence to established vendor qualification standards;**

EPRA has adopted and/or implemented audit standards and protocols to assist in ensuring that both its registered members and contracted recyclers achieve and maintain compliance with the EPRA Program and governing regulation.

See [Appendix 5](#) for copies of:

[Recycler Qualification Program 2015](#)

[Electronics Recycling Standard 2015](#)

On site depot audits - Please refer to [Appendix 2](#)

9. Geographic and population coverage

Regulatory Requirement

(d) information on the population and geographic area to be served;

(e) a plan for the provision of services to remote or rural areas, if applicable;

EPRA will conduct regular reviews to ensure the network meets the needs of New Brunswick residents. A regular mapping exercise will be commissioned by EPRA which will keep actual versus targeted accessibility measurements current and to identify any service gaps. EPRA will use current Census data from Statistics Canada to understand the population distribution of New Brunswick residents and will apply a convenience factor analysis.

The collection of end-of-life electronics regardless of geographic location is done on a weekly basis or as requested and then consolidated at a center in Grand Falls. From here they are sent on to one of our approved processing centers on a weekly basis.

As a broad guideline, EPRA will look to source collection depots or collection events within a 30-minute drive of residents but recognizes that there may be challenges in certain rural and remote regions.

EPRA NB has developed and will maintain an Accessibility coverage of minimum 60 drop off locations providing minimum 95% accessibility based on:

1. Urban within 30-minute drive
2. Rural within 45-minute drive

In the event accessibility coverage drops significantly, EPRA NB will:

- Add, where practical, drop off location in areas that require coverage.
- If it is not possible to open a drop off location in the identified area, EPRA will work with the community to find alternative recycling options for residents.

10. Options For Unwanted Electronics

Regulatory Requirement

(f) a plan for the management of electronic waste in adherence to the following order of preference:

- (i) reuse;**
- (ii) recycle;**
- (iii) recovery of energy; and**
- (iv) disposal in compliance with the Act;**

Reuse: Reusing unwanted electronic products will be promoted through the communications and public awareness program as the first option where markets and opportunities for reuse in-province exist. For New Brunswick residents considering this option, caution should be exercised particularly with respect to protection of personal information. Obligated products that are re-used or refurbished will not attract an EHF.

EPRA has established the Electronics Reuse & Refurbishing Program (ERRP - <https://rqp.ca/wp-content/uploads/2016/12/2.-Electronics-Reuse-and-Refurbishing-Standard-ERRS-2016-16.12.29.pdf>) to enable the safe and environmentally responsible reuse and refurbishing of electronics. By using qualifying not-for-profit and charitable entities who meet the criteria outlined in the program, donors gain assurance that products reused through these organizations will be handled in a responsible manner. EPRA has worked closely with Computers for School Canada (CFSC), locally known as Computers for School NB, to help them attain their ERRP certification.

Recycle: Recycling or processing of unwanted and end-of-life electronics will be promoted as the final option. Recycling, which diverts electronic waste from landfills and illegal export, typically involves some form of "primary" or initial processing, which may include dismantling and sorting of material by hand or by more elaborate mechanical means. Further manual or mechanical separation of materials by another vendor or vendors is considered "downstream" processing. Material flows will be tracked to their "point of final processing", i.e. where they are altered into a new product or state or, for unrecyclable hazardous materials, to their point of disposal, i.e., where they are disposed of in an environmentally sound manner.

Additional information on the Recycler Qualification Process can be obtained at and seen in [Appendix 5](#):

[Recycler Qualification Program 2015](#)

[Electronics Recycling Standard 2015](#)

[Electronics Reuse & Refurbishing Program 2016](#)

Recovery of Energy and Disposal as a Last Resort: At EPRA, we are committed to not only responsibly recycling electronics but also harnessing valuable resources and energy from electronic waste (e-waste) whenever possible. Our program plan reflects our dedication to sustainable practices and prioritizes the recovery of energy as well as the minimization of disposal as the last resort in our e-waste management hierarchy.

- **Energy Recovery from E-Waste:**
In line with our sustainability goals, we ensure the processors we work with actively explore opportunities to recover energy from electronic waste. E-waste often contains materials that can be used to generate electricity or heat through innovative technologies. By harnessing this energy, we reduce waste, conserve resources, and contribute to a cleaner environment.
- **Utilizing Advanced Technologies:**
We continually encourage our processors to invest in cutting-edge technologies that enable efficient energy recovery from e-waste. We collaborate with specialized facilities and partners to ensure that the energy potential of discarded electronic devices is fully realized. This approach aligns with our commitment to promoting renewable energy sources.
- **Disposal as the Last Resort:**
Our program plan places disposal of e-waste as the last resort. We recognize that some electronic devices may reach the end of their useful life or are beyond repair. However, we emphasize through our communication and marketing efforts that disposal is considered only when all other viable options, including refurbishment, reuse, recycling and recovery of energy have been exhausted. This ensures that we minimize the environmental impact of e-waste management.
- **Responsible Disposal Practices:**
When disposal is necessary, we follow strict protocols to ensure responsible and environmentally compliant practices. Hazardous materials are handled and disposed of in accordance with all relevant environmental regulations and guidelines. Our commitment to responsible disposal extends to proper documentation and reporting.
- **Continuous Improvement:**
EPRA is dedicated to the ongoing improvement of our energy recovery and disposal practices. We regularly review and enhance our processes to maximize energy recovery opportunities and further minimize waste generation.

By implementing these strategies, we not only contribute to a sustainable future but also align our program plan with the principles of resource conservation and environmental protection. We are committed to upholding the highest standards in electronics recycling, energy recovery, and e-waste management.

Disposal: EPRA's utilization of the Electronic Recycling Standard (ERS) ensures the majority of materials resulting from the processing of regulated end-of-life electronics are responsibly recycled and put back into the supply chain. However, there will be selected materials for which there is no viable option for recycling. An example would be wood waste from older television consoles. For these materials, EPRA will require that processors follow established guidelines.

11. Reduce

Regulatory Requirement

(g) a description of the efforts being made by the brand owner to redesign electronic products to improve reusability and recyclability;

Regulatory Requirement

(k) a plan for the elimination or reduction of the environmental impacts of electronic waste.

EPRA will submit an annual report that highlights the previous years sustainability trends impacting industry-led product stewardship programs in Canada, North America and globally. It will highlight the electronics industry's progress related to designing environmentally-conscious products, explaining market trends impacting the recovery of these devices, along with the many technological advances that are creating change in electronics design.

12. Communication and Public Awareness

Regulatory Requirement

(h) a communications plan for informing consumers of the brand owner's electronic products stewardship plan, including the consumer's reasonable and free access to return facilities;

Communication and Public Awareness:

EPRA/Recycle My Electronics is recognized as a national leader in product stewardship and e-waste diversion. EPRA/Recycle My Electronics communications strategy promotes the program's promise of integrity, as an organization led by robust standards and strict auditing processes. Through EPRA/Recycle My Electronics, regulated electronic products are not only diverted from landfill and recycled but also prevented from being illegally exported.

EPRA/Recycle My Electronics is responsible for safe, secure recycling of electronics. Recycle My Electronics is EPRA's award-winning, consumer-facing awareness program that promotes the importance of recycling end-of-life electronics (EOLE), as well as the ease and accessibility of doing so. Recycle My Electronics communicates to national and local audiences the significance of e-waste recycling and the importance of recovering valuable resources in a safe, secure and environmentally sound manner.

Communication Goals:

- Grow program awareness in the province of New Brunswick.
- Communicate to all audiences about the importance of recycling end-of-life electronics (EOLE) and recycling through the EPRA/Recycle My Electronics program.
- Provide EPRA drop-off locations in New Brunswick with communication materials that help consumers and business understand what and where to recycle end-of-life electronics.
- Ensure drop-off locations are being well informed regarding electronic products included in the program and provide accurate information to customers.
- EPRA will supply a communications plan on an annual basis to Recycle NB during the term of this stewardship plan.

The communication plan may include:

1. List of media outlets.
2. Markets where the campaigns will be run (both French and English).
3. Media types that will be used (radio, print, digital, various).
4. Estimated impressions that will be made.
5. Timing for any campaigns that will be run.
6. Examples of all marketing and communication materials to be used across each format.

EPRA NB will update Recycle NB if any changes are made to our strategy during the year.

- Consistent with the Regulation, any educational and consumer materials will be submitted to Recycle NB thirty (30) days before release.
- EPRA NB will follow Recycle NB "Corporate Identity and Brand Standards Manual".

Integrated Campaigns: EPRA/Recycle My Electronics integrated promotional and education campaigns are amplified during strategic campaign frames, such as Earth Week and Waste Reduction Week in Canada. During these timeframes, media interviews and strong digital strategy complements messaging, keeping the importance of recycling top-of-mind. Websites and integrated campaigns are English and French. EPRA/Recycle My Electronics offers an online learning hub, geared to young Canadians and educators.

Ops Communications: EPRA/Recycle My Electronics continues to extend reach and program awareness by outfitting collection sites with signs and information. EPRA/Recycle My Electronics offers curbside rejection stickers to allow haulers to tag and leave electronic waste at the curb.

Steward Support and Point-of-Sale Materials: EPRA/Recycle My Electronics toll-free, bilingual call-centre will continue to accommodate inquiries from residents and stakeholders of New Brunswick. The call-centre helpline will continue to be an important communication tool, along with point-of-sale materials, webinars, company newsletters and product clarification updates to keep the steward audience engaged.

Responsive Communication Materials: EPRA/Recycle My Electronics will continue to seek feedback to ensure stakeholders are receiving the communication and materials they require to do their part. Steward and program awareness polling will continue to be conducted on an annual basis to determine satisfaction in stewardship relations, and public perception and awareness of electronics recycling in the province.

EPRA will submit on or before December 15th the following years communications plan to Recycle New Brunswick.

13. Storage

Regulatory Requirement

(i) the location of any long-term storage, containment or final treatment and processing facilities for electronic waste;

End of life electronics are picked up at approved EPRA drop off centers on a weekly basis. They are then transported to our current consolidation center located at 135 Belanger Street, Grand Falls NB, where they are consolidated and transported on a weekly basis to an approved EPRA processor.

EPRA has agreements in place with processors, which include timely processing of all electronics received and regular reporting.

At this time, EPRA NB works with three processing facilities:

1. Carrefour Environnement Saguenay
15 Jessome Ave,
Edmundston, NB
E3V 3K5
2. eCycle Solutions Inc.
1325, rue Industrielle,
La Prairie, QC
J5R 2E4
3. Quantum Lifecycle Partners
2995 Boul Le Corbusier Blvd

Laval, QC
H7L 3M3

Location of depots, consolidation center and processing facilities are subject to change. EPRA will advise RNB and continue to report on all facilities in our Annual Report.

EPRA does not currently hold any end-of-life electronics in long-term storage, however, should this change operationally, EPRA will advise RNB.

14. Standards and Procedures for Recyclers of Electronic Waste

(j) a description of how electronic waste will be managed in a manner that employs environmental, human health and safety standards that meet or exceed applicable laws; and

To ensure that all materials collected under the program are responsibly recycled, EPRA contractually requires all recyclers to meet the requirements of the Electronic Recycling Standard (ERS) and to have successfully completed the audit and approval process which may be updated from time to time in order to ensure they meet the ongoing needs of the programs. Additional information on the Recycler Qualification Process can be seen in [Appendix 5](#) and be obtained at:

[Recycler Qualification Program 2015](#)

[Electronics Recycling Standard 2015](#)

[Electronics Reuse & Refurbishing Program 2016](#)

15. Renewal of electronic products stewardship plan

2015-57

50.39(1) At least 90 days before the expiry date of an electronic products stewardship plan approved or imposed by the Board, a brand owner shall submit an electronic products stewardship plan to the Board for review and approval.

50.39(2) Sections 50.36 to 50.38 apply with the necessary modifications to a plan submitted under this section.

2015-57; 2021-76

Performance Measures

| Performance Measures | Targets |
|----------------------|---------|
| Tonnage | 1000 MT |
| Recovery Rates | 41%* |
| Awareness | 74% |
| Accessibility | 95% |

*See [Appendix 4](#) for detailed methodology for calculating Recovery Rate

Environmental Emergency Reporting Procedure

As per the PRO Emergency Reporting Clause, should EPRA NB discover an environmental emergency, EPRA NB will immediately notify, whether during normal business hours or after hours, Recycle NB and the appropriate location of the New Brunswick Department of the Environment and Local Government.

Appendices

Appendix 1 – Registered brand owners

| New Brunswick | National Stewardship ID | Company Name | Operating as | Period Type | Steward Type | Status |
|----------------------|--------------------------------|------------------------------|---------------------------------|--------------------|---------------------|---------------|
| RNB503472 | NR905946 | 1043524 Ontario Ltd. | P.V. Services | Yearly | Remitter | Active Member |
| RNB101150 | NR905259 | 10net Managed Solutions Ltd. | | Monthly | Remitter | Active Member |
| RNB010299 | NR002756 | 1135378 Ontario Ltd | Printers Plus | Monthly | Remitter | Active Member |
| RNB506135 | NR906206 | 11374486 CANADA INC. | EPROM COMPUTER SYSTEMS | Monthly | Remitter | Active Member |
| RNB700421 | NR903139 | 2001 Audio Video | | Monthly | Remitter | Active Member |
| RNB503238 | NR905723 | 2342239 Ontario Inc | Vuugo.com | Yearly | Remitter | Active Member |
| RNB503310 | NR905788 | 2428391 Ontario Inc | Sunrise Records | Yearly | Remitter | Active Member |
| RNB000024 | NR900694 | 341234 BC Ltd. | Microserve | Monthly | Remitter | Active Member |
| RNB700031 | NR700031 | 3813151 CANADA INC. | | Monthly | Remitter | Active Member |
| RNB900389 | NR900389 | 3D datacomm Inc. | | Yearly | Remitter | Active Member |
| RNB501597 | NR904382 | 604402 N.B. Ltd (o/a | UR-Channel Broadcasting Company | Monthly | Remitter | Active Member |
| RNB100584 | NR100584 | 605494 Alberta Ltd. | Ink Quest | Yearly | Remitter | Active Member |
| RNB503313 | NR905791 | 664322 NB LTD | | Monthly | Remitter | Active Member |
| RNB503579 | NR904972 | 670839 NB INC | THE BRICK | Monthly | Remitter | Active Member |
| RNB500520 | NR500520 | 9013-6573 Québec Inc. | SIR Solutions | Monthly | Remitter | Active Member |
| RNB020586 | NR020586 | 9097-1086 Québec Inc. | CES Distribution | Monthly | Remitter | Active Member |
| RNB503023 | NR905533 | 9192-2542 Quebec Inc | GSM Depot inc | Monthly | Remitter | Active Member |
| RNB503423 | NR501021 | 9266-1677 QUEBEC INC. | HRS GLOBAL | Monthly | Remitter | Active Member |
| RNB506197 | NR906264 | 9403-0087 Québec Inc. | Voltimage | Monthly | Remitter | Active Member |
| RNB100228 | NR902466 | A-Power Computer Ltd. | | Monthly | Remitter | Active Member |

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| RNB502893 | NR905416 | Aaron's Canada ULC | Aaron's Canada ULC | Monthly | Remitter | Active Member |
| RNB501144 | NR901545 | ABM Systems Limited | | Monthly | Remitter | Active Member |
| RNB503438 | NP906592 | Accelerated Connections Inc. | | Monthly | Remitter | Active Member |
| RNB501308 | NP906592 | Accelerated Connections Inc. | Canada Payphone Corporation | Monthly | Remitter | Active Member |
| RNB005901 | NR901547 | Acer America Corporation | | Monthly | Remitter | Active Member |
| RNB503463 | NR905936 | Active Lock & Alarm Ltd | | Monthly | Remitter | Active Member |
| RNB900171 | NR900171 | Ademco III Ltd. | ADI | Monthly | Remitter | Active Member |
| RNB900395 | NR900395 | Advanced Chippewa Technologies Inc | ACT inc | Yearly | Remitter | Active Member |
| RNB020287 | NR020287 | Agilent Technologies Canada Inc. | | Yearly | Remitter | Active Member |
| RNB500786 | NR500786 | Ahearn & Soper Inc | | Monthly | Remitter | Active Member |
| RNB506406 | NR906487 | Air Canada | Air Canada | Monthly | Remitter | Active Member |
| RNB503315 | NR905793 | ALE International AM/PM Mobile | | Monthly | Remitter | Active Member |
| RNB020095 | NR013229 | Solutions Inc. | | Monthly | Remitter | Active Member |
| RNB010394 | NR010397 | AM/PM Systems Ltd | | Quarterly | Remitter | Active Member |
| RNB502013 | NR002532 | Amazon.com.ca, Inc. | | Monthly | Remitter | Active Member |
| RNB701759 | NR904336 | Ameta International Co. Ltd | | Monthly | Remitter | Active Member |
| RNB502844 | NR905369 | Angelcare Canada Inc | Angelcare Canada Inc | Yearly | Remitter | Active Member |
| RNB501446 | NR501446 | Anixter Canada Inc. | | Monthly | Remitter | Active Member |
| RNB010043 | NR000010 | Apple Canada Inc. | | Monthly | Remitter | Active Member |
| RNB506306 | NR906355 | ARLO TECHNOLOGIES CANADA LIMITED | ARLO TECHNOLOGIES CANADA LIMITED | Monthly | Remitter | Active Member |
| RNB503330 | NR905807 | AshKyle Ltd | Leon's Furniture | Monthly | Remitter | Member |
| RNB010454 | NR010454 | ASI Computer Technologies (Canada) Corp. | | Monthly | Remitter | Active Member |
| RNB020608 | NR000032 | ASUS Computer International | | Yearly | Remitter | Active Member |
| RNB503321 | NR905799 | Atlantic Business Systems Inc. | | Monthly | Remitter | Active Member |
| RNB503355 | NR905832 | Atlantic Data Supplies (N.B.) Ltd. | Eagle Eye DVR | Monthly | Remitter | Active Member |
| RNB506317 | NR906365 | AtlanticAVsolutions Inc. | AtlanticAVsolutions Inc. | Monthly | Remitter | Active Member |

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| RNB700022 | NR902860 | Audcomp Group Inc | Audcomp | Monthly | Remitter | Active Member |
| RNB503615 | NR906090 | Audio-Technica Canada Inc | | Monthly | Remitter | Active Member |
| RNB502916 | NR904251 | Aurora Scientific Inc. | | Monthly | Remitter | Active Member |
| RNB501162 | NR900702 | AutoMobility Distribution Inc | | Monthly | Remitter | Active Member |
| RNB501523 | NR901584 | AVAD Canada | | Monthly | Remitter | Active Member |
| RNB020613 | NR020613 | Avaya Canada Corp. | | Yearly | Remitter | Active Member |
| RNB100856 | NR901369 | AVI-SPL Canada Ltd. | | Monthly | Remitter | Active Member |
| RNB010783 | NR010783 | Avnet International Canada, Ltd. | Avnet International Canada Ltd. | Monthly | Remitter | Active Member |
| RNB900053 | NR901593 | Backman Vid-Comm Ltd. | Backman Vidcom | Monthly | Remitter | Active Member |
| RNB011049 | NR901595 | Basics Office Products Ltd. | Buying Group | Monthly | Remitter | Active Member |
| RNB503205 | NR904570 | Bass Pro Shops Canada ULC | | Monthly | Remitter | Active Member |
| RNB502007 | NR904979 | Bay Bloor Radio Inc | Bay Bloor Radio | Quarterly | Remitter | Active Member |
| RNB020588 | NR020588 | BDI, a division of Bell Mobility Inc. | | Monthly | Remitter | Active Member |
| RNB020367 | NR000027 | Beckman Coulter Canada, LP | | Quarterly | Remitter | Active Member |
| RNB101279 | NR901450 | Bed Bath & Beyond Canada L.P. | | Monthly | Remitter | Active Member |
| RNB502862 | NR905386 | Bell Canada | | Monthly | Remitter | Active Member |
| RNB502065 | NR905029 | Bell Canada - Bell Business Markets | | Quarterly | Remitter | Active Member |
| RNB900334 | NR900334 | Bell ExpressVu Limited Partnership | | Monthly | Remitter | Active Member |
| RNB506294 | NR906334 | Bell Mobility Inc | Bell Mobility Inc | Monthly | Remitter | Active Member |
| RNB501223 | NR900996 | Belron Canada Incorporated | | Monthly | Remitter | Active Member |
| RNB010059 | NR902795 | Best Buy Canada Ltd. | Future Shop and Best Buy | Monthly | Remitter | Active Member |
| RNB502078 | NR905038 | Bestrade Inc. | | Yearly | Remitter | Active Member |
| RNB506239 | NR906301 | Better1 Inc. | Better1.com | Monthly | Remitter | Active Member |
| RNB503416 | NR905890 | Bitswift Technology Solutions Inc. | Bitswift Tech | Yearly | Remitter | Active Member |
| RNB503192 | NR905680 | BlueBird IT Solutions Inc | BlueBird IT Solutions Inc | Monthly | Remitter | Active Member |
| RNB501602 | NR901673 | Bose Limited | | Monthly | Remitter | Active Member |

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| RNB900265 | NR903965 | Bragg Communications Inc. | Eastlink | Monthly | Remitter | Active Member |
| RNB503359 | NR905835 | Bravurin Technologies | Bravurin Technologies | Quarterly | Remitter | Active Member |
| RNB100533 | NR902393 | Broadway Camera Ltd. Brother International Corporation (Canada) | | Yearly | Remitter | Active Member |
| RNB010044 | NR010044 | Ltd. | | Quarterly | Remitter | Active Member |
| RNB020532 | NR500935 | Bruker AXS LLC | | Monthly | Remitter | Active Member |
| RNB503322 | NR905800 | BrunNet Inc. Bulletproof Solutions | | Monthly | Remitter | Active Member |
| RNB900017 | NR900017 | ULC | | Monthly | Remitter | Active Member |
| RNB502044 | NR905012 | BURMAN & FELLOWS GROUP INC. | BFG | Monthly | Remitter | Active Member |
| RNB503702 | NR906157 | CA MTT Innovation Incorporated | Barco NV | Yearly | Remitter | Active Member |
| RNB506198 | NR906265 | Cabela's Retail Canada Inc. | Cabela's Retail Canada Inc. | Yearly | Remitter | Active Member |
| RNB020600 | NR903263 | Canada Computers Inc. | Canada Computers | Monthly | Remitter | Active Member |
| RNB010060 | NR010060 | Canadian Tire Corporation, Limited | | Monthly | Remitter | Active Member |
| RNB503501 | NR905970 | Canadian Tire Petroleum | | Yearly | Remitter | Active Member |
| RNB010045 | NR010045 | Canon Canada Inc Carlyle Printers, Service & Supplies | | Monthly | Remitter | Active Member |
| RNB503067 | NR905566 | Ltd. | | Monthly | Remitter | Active Member |
| RNB503730 | NR906176 | Carnival Corporation | | Monthly | Remitter | Active Member |
| RNB010165 | NR010165 | CASCADIA MOTIVATION INC. | | Monthly | Remitter | Active Member |
| RNB020264 | NR900377 | CashierPRO Retail Systems Inc. | | Yearly | Remitter | Active Member |
| RNB502745 | NR905277 | CashTech Currency Products Inc. | | Monthly | Remitter | Active Member |
| RNB011030 | NR011030 | CBCI Telecom Canada Inc. | CBCI Telecom Canada Inc. | Monthly | Remitter | Active Member |
| RNB010466 | NR010466 | CDW Canada Corp | | Monthly | Remitter | Active Member |
| RNB020404 | NR000053 | CENDIRECT.COM INC. Central Distributors | | Monthly | Remitter | Active Member |
| RNB100796 | NR400026 | Ltd. | Central Distributors Ltd. | Monthly | Remitter | Active Member |
| RNB010286 | NR000058 | Central Microsystems 4000 Inc. | Central Microsystems Inc. | Monthly | Remitter | Active Member |
| RNB020293 | NR020293 | Cerner Canada ULC | | Monthly | Remitter | Active Member |

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| RNB502980 | NR500848 | CEV | CEV | Yearly | Remitter | Active Member |
| RNB503533 | NR906007 | Chateau Manis Electronics Inc | Chateau | Yearly | Remitter | Active Member |
| RNB020511 | NR020511 | Christie Digital Systems Canada Inc. | | Monthly | Remitter | Active Member |
| RNB900289 | NR001840 | Circus World Displays Limited | | Monthly | Remitter | Active Member |
| RNB020466 | NR020466 | Cisco Systems Canada Co. | Cisco | Monthly | Remitter | Active Member |
| RNB503346 | NR905823 | Clear View Home Furnishings ltd | Leons | Monthly | Remitter | Active Member |
| RNB506312 | NR906360 | Code Sphere Network Inc. | | Monthly | Remitter | Active Member |
| RNB010253 | NR010253 | CompuCom Canada Co. | | Monthly | Remitter | Active Member |
| RNB000917 | NR000022 | Compugen Inc | Compugen Inc | Monthly | Remitter | Active Member |
| RNB000996 | NR000996 | CompuVision Systems Inc | | Quarterly | Remitter | Active Member |
| RNB001001 | NR001001 | Comtronic Computer Inc. | | Monthly | Remitter | Active Member |
| RNB900375 | NR901959 | Convergint Technologies Ltd | | Yearly | Remitter | Active Member |
| RNB503430 | NR905902 | Core Computing Inc | Core Computing Inc | Quarterly | Remitter | Active Member |
| RNB020366 | NR020366 | Coreio Inc | | Monthly | Remitter | Active Member |
| RNB010061 | NR010061 | Costco Wholesale Canada Ltd. | | Monthly | Remitter | Active Member |
| RNB503323 | NR905801 | Covey Office Group Inc | Covey Basics | Monthly | Remitter | Active Member |
| RNB506347 | NR906394 | Création Newmood Inc. | Création Newmood Inc. | Monthly | Remitter | Active Member |
| RNB701848 | NR904544 | Crestron Electronics | | Monthly | Remitter | Active Member |
| RNB900322 | NR900661 | Crutchfield Corporation | | Monthly | Remitter | Active Member |
| RNB503216 | NR905702 | CTG Brands Inc, | | Monthly | Remitter | Active Member |
| RNB701885 | NR904684 | Curtis International Ltd. | | Monthly | Remitter | Active Member |
| RNB020424 | NR020424 | D&H Canada ULC | D&H Canada ULC | Monthly | Remitter | Active Member |
| RNB501752 | NR904255 | D-Link Networks | | Monthly | Remitter | Active Member |
| RNB700033 | NR900380 | DAIWA DISTRIBUTION (ONTARIO) INC. | DAIWA DISTRIBUTION (ONTARIO) INC. | Yearly | Remitter | Active Member |
| RNB010416 | NR010416 | Data Integrity Inc. | Data Integrity Inc. | Monthly | Remitter | Active Member |
| RNB506385 | NR906429 | DataVisual Marketing Inc | DataVisual | Monthly | Remitter | Active Member |

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| RNB503483 | NR905957 | Décathlon Canada Inc. | | Quarterly | Remitter | Active Member |
| RNB010046 | NR000002 | Dell Canada Inc. | | Monthly | Remitter | Active Member |
| RNB506182 | NR906249 | DigiBandit IT Services | | Yearly | Remitter | Active Member |
| RNB101053 | NR020541 | Digital River globalTech, Inc | Digital River, Inc | Monthly | Remitter | Active Member |
| RNB503290 | NR905770 | Dollarama LP | | Monthly | Remitter | Member |
| RNB501495 | NR902577 | Downtown Digital Technology Group Ltd. | Downtown Digital | Quarterly | Remitter | Active Member |
| RNB503348 | NR905825 | DPTech Electroniques Inc. | | Yearly | Remitter | Active Member |
| RNB020469 | NR020469 | Drummond Informatique Ltée | MICROAGE | Monthly | Remitter | Active Member |
| RNB500446 | NR500446 | DTL-Misys Informatique Inc. | | Monthly | Remitter | Active Member |
| RNB502795 | NR905327 | Dvise Telecom Solutions Inc. | | Yearly | Remitter | Active Member |
| RNB900067 | NR900067 | Dymaxion Research Limited | | Monthly | Remitter | Active Member |
| RNB503184 | NR905672 | Dynabook Canada Inc. | | Monthly | Remitter | Active Member |
| RNB506536 | NR906714 | Ebsco Industries, Inc. Edco Electronics Inc./Ested Industries Inc. | Ebsco Industries, Inc. | Monthly | Remitter | Member |
| RNB503432 | NR905905 | | | Monthly | Remitter | Active Member |
| RNB020123 | NR020123 | Elco Systems Inc Electronics Boutique | | Monthly | Remitter | Active Member |
| RNB020618 | NR020618 | Canada Inc | Gamestop Canada | Monthly | Remitter | Active Member |
| RNB506350 | NR906397 | Element Electronics Canada, Inc. | Element Electronics Canada, Inc. | Quarterly | Remitter | Active Member |
| RNB900357 | NR501013 | Elo Touch Solutions, Inc. | | Monthly | Remitter | Active Member |
| RNB503333 | NR905810 | Empire Investissements Inc | Stylopress Division Informatique | Monthly | Remitter | Active Member |
| RNB503278 | NR000054 | ENCORE GLOBAL EVENTS (CANADA) ULC | Encore | Quarterly | Remitter | Active Member |
| RNB001576 | NR020460 | Engage People Inc. Engenius Technologies Canada | | Yearly | Remitter | Active Member |
| RNB701238 | NR903918 | Inc | EnGenius Technologies | Monthly | Remitter | Active Member |
| RNB501203 | NR900976 | Entreprise Robert Thibert inc. | | Monthly | Remitter | Active Member |
| RNB501784 | NR904557 | EONCA CORPORATION | CCTV DIRECT | Monthly | Remitter | Active Member |

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| RNB900394 | NR101344 | Epicor Software Canada | | Monthly | Remitter | Active Member |
| RNB010047 | NR000012 | Epson Canada Limited Evolution Home | | Yearly | Remitter | Active Member |
| RNB701810 | NR904432 | Entertainment Corp Evolved Audio Visual | Evolved Audio Visual | Monthly | Remitter | Active Member |
| RNB503146 | NR905636 | Ltd | Ltd | Monthly | Remitter | Active Member |
| RNB501105 | NR900510 | FCA Canada Inc | | Quarterly | Remitter | Active Member |
| RNB503251 | NR905735 | FGL Sports LTD. | FGL Sports Franchise | Quarterly | Remitter | Active Member |
| RNB503678 | NR906137 | FGL Sports Ltd. Fisher Meade | Bloc | Quarterly | Remitter | Active Member |
| RNB503344 | NR905821 | Holdings Ltd | PC Girls | Monthly | Remitter | Active Member |
| RNB506358 | NR906405 | FNS TRADING INC Ford Motor Company | | Monthly | Remitter | Active Member |
| RNB501081 | NR900487 | of Canada, Limited FOURNITURES DE | Ford of Canada | Yearly | Remitter | Active Member |
| RNB502050 | NR400014 | BUREAU DENIS INC Fredericton Direct | DENIS OFFICE SUPPLIES AND FURNITURES | Monthly | Remitter | Active Member |
| RNB503371 | NR905846 | Charge Co-op FrontierPC.com | | Quarterly | Remitter | Active Member |
| RNB011153 | NR011153 | Computer Inc. | www.FrontierPC.com | Monthly | Remitter | Active Member |
| RNB501046 | NR020599 | FUJIFILM CANADA INC | | Yearly | Remitter | Active Member |
| RNB010108 | NR001128 | Fujitsu Canada Inc. Fujitsu Frontech | | Monthly | Remitter | Active Member |
| RNB506240 | NR906302 | Canada Inc. | | Monthly | Remitter | Active Member |
| RNB010363 | NR010363 | Fully Managed Inc. | Fully Managed Inc. | Monthly | Remitter | Active Member |
| RNB502848 | NR905372 | Funai Corporation Gagnon Services | | Monthly | Remitter | Active Member |
| RNB503410 | NR905884 | Informatiques GB Micro Electronics | | Yearly | Remitter | Active Member |
| RNB500120 | NR500120 | Inc. GBS Communications | | Monthly | Remitter | Active Member |
| RNB900049 | NR902130 | Inc | GBS Technologies | Yearly | Remitter | Active Member |
| RNB701899 | NR903974 | Gem-Sen Distribution General Electric | | Quarterly | Remitter | Active Member |
| RNB020559 | NR020559 | Canada | GE Healthcare | Yearly | Remitter | Active Member |
| RNB502869 | NR905395 | Gentec International Giant Tiger Stores | Gentec International | Monthly | Remitter | Active Member |
| RNB700245 | NR902871 | Limited Glaswegian | | Monthly | Remitter | Active Member |
| RNB501845 | NR906081 | Enterprises Inc. | Audio Video Unlimited | Monthly | Remitter | Member |

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| RNB503120 | NR905613 | Global Shopex LLC | Globalshopex | Yearly | Remitter | Active Member |
| RNB506490 | NR906653 | Go Pro Inc. | Go Pro | Monthly | Remitter | Active Member |
| RNB900393 | NR905528 | Google Canada Corporation | | Quarterly | Remitter | Active Member |
| RNB003970 | NR003970 | Grand & Toy Limited | | Monthly | Remitter | Active Member |
| RNB501429 | NR902512 | Groupe BMR inc. | Groupe BMR inc. Brault & martineau / economax / | Yearly | Remitter | Active Member |
| RNB500484 | NR500484 | Groupe BMTC inc. | Ameublement Tanguay | Monthly | Remitter | Active Member |
| RNB020519 | NR501039 | Gunnebo Canada Inc. | | Yearly | Remitter | Active Member |
| RNB503604 | NR906081 | H&B Sellers Inc. | | Monthly | Remitter | Active Member |
| RNB020506 | NR902016 | Haier America Trading, LLC | | Monthly | Remitter | Active Member |
| RNB020529 | NR020529 | Hall Telecommunications Supply Ltd. | Hall Telecommunications Supply Ltd. | Monthly | Remitter | Active Member |
| RNB010616 | RBC000158 | Hanzon Distribution Ltd. | Hanzon Computers | Monthly | Remitter | Active Member |
| RNB503461 | NR905934 | HART STORES INC. | HART STORES INC. | Monthly | Remitter | Active Member |
| RNB011106 | NR900383 | HBS Systems, Inc. | | Monthly | Remitter | Active Member |
| RNB020500 | NR020500 | HealthHub Patient Engagement Solutions | HealthHub Patient Engagement Solutions | Monthly | Remitter | Active Member |
| RNB010700 | NR010700 | Helix Global Solutions | | Monthly | Remitter | Active Member |
| RNB900974 | NR020527 | Henry's Enterprises Inc. | | Quarterly | Remitter | Active Member |
| RNB020401 | NR020401 | Her Majesty the Queen in Right of Canada as Represented by the Chief of Defence Staff in his Non-Public Property Capacity through the Canadian Forces Exchange | CANEX | Monthly | Remitter | Active Member |
| RNB020458 | NR902690 | Heska Canada Limited | | Monthly | Remitter | Active Member |
| RNB010048 | NR010048 | Hewlett Packard Enterprise Company | | Monthly | Remitter | Active Member |
| RNB501900 | NR904870 | Hisense Canada Co., LTD | Hisense Canada Co., LTD | Monthly | Remitter | Active Member |
| RNB100104 | NR905942 | HiTech Business Systems Ltd | | Monthly | Remitter | Active Member |
| RNB502764 | NR905297 | Hitfar Concepts Ltd | | Quarterly | Remitter | Active Member |

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| RNB010062 | NR010062 | Home Depot of Canada Inc. | | Monthly | Remitter | Active Member |
| RNB020110 | NR000005 | Home Hardware Stores Limited | | Monthly | Remitter | Active Member |
| RNB503324 | NR905802 | HOME ZONE ELECTRONICS | HOME ZONE ELECTRONICS | Monthly | Remitter | Active Member |
| RNB701779 | NR904358 | HoMedics Group Canada | | Yearly | Remitter | Active Member |
| RNB501984 | NR904956 | HOUSE OF MARLEY, LLC | | Yearly | Remitter | Active Member |
| RNB502827 | NR905367 | HP Canada Co Hudson's Bay Company | HP Canada The Bay, Saks Fifth Avenue, Saks Off Fifth | Monthly | Remitter | Active Member |
| RNB010064 | NR010064 | HyperTec Systemes Inc. | | Yearly | Remitter | Active Member |
| RNB020544 | NR020543 | Hypertechnologies Ciara Inc | | Monthly | Remitter | Active Member |
| RNB020543 | NR020544 | | | Monthly | Remitter | Active Member |
| RNB011058 | NR011058 | I.M.P. Group Limited | IMP Solutions | Monthly | Remitter | Active Member |
| RNB010050 | NR902041 | IBM Canada Ltd. | | Monthly | Remitter | Active Member |
| RNB506352 | NR906399 | IDtorney Tech Inc. IKEA Canada Limited Partnership | TECHtorney | Monthly | Remitter | Active Member |
| RNB900405 | NR900431 | | | Yearly | Remitter | Active Member |
| RNB503677 | NR906136 | IKEA Supply AG Imperial Dade Canada Inc. | Importer | Yearly | Remitter | Active Member |
| RNB502829 | NR905358 | Importations Sobel Imports Inc. | | Monthly | Remitter | Active Member |
| RNB501148 | NR900680 | Indigo Books & Music Inc. | | Quarterly | Remitter | Active Member |
| RNB020551 | NR020551 | | | Monthly | Remitter | Active Member |
| RNB500041 | NR500041 | Info LaSalle Inc | GenPOS | Monthly | Remitter | Active Member |
| RNB010109 | NR010109 | Ingram Micro Inc. | | Monthly | Remitter | Active Member |
| RNB010143 | NR010143 | INSIGHT CANADA INC Integrant Computer Services | Integrant Computer Services | Monthly | Remitter | Active Member |
| RNB503316 | NR905794 | | | Monthly | Remitter | Active Member |
| RNB020583 | NR101163 | Intellico IDS Inc Interactive Computer Systems Ltd | BlueStar Canada | Monthly | Remitter | Active Member |
| RNB503320 | NR905798 | ISPIRE INSPIRED TECHNOLOGIES LTD. | | Monthly | Remitter | Active Member |
| RNB503426 | NR905898 | IT XCHANGE (ONTARIO) CORP. | | Monthly | Remitter | Active Member |
| RNB502754 | NR905287 | Ivan's Camera (2017) Ltd. | | Yearly | Remitter | Active Member |
| RNB503107 | NR905600 | | Ivan's Audio-Visual | Monthly | Remitter | Active Member |

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| RNB503336 | NR905813 | J.D.H. inc. | | Monthly | Remitter | Active Member |
| RNB101246 | NR900406 | Jam Industries Ltd | | Monthly | Remitter | Active Member |
| RNB101057 | NR901470 | Jetview Electronics Ltd. | | Quarterly | Remitter | Active Member |
| RNB501194 | NR904307 | Jump Plus Stores ULC | | Monthly | Remitter | Active Member |
| RNB101049 | NR101049 | JVCKENWOOD Canada Inc. | | Monthly | Remitter | Active Member |
| RNB503386 | NR905861 | Kent Building Supplies, a division of JD Irving Limited | Kent | Quarterly | Remitter | Active Member |
| RNB506353 | NR906400 | Kevro International Inc. | | Monthly | Remitter | Active Member |
| RNB011870 | NR011870 | Kodak Canada ULC | Kodak Canada ULC | Monthly | Remitter | Active Member |
| RNB002100 | NR002100 | Konica Minolta Business Solutions (Canada) Ltd. | | Monthly | Remitter | Active Member |
| RNB506388 | NR906431 | KYNDRYL CANADA LIMITED | | Monthly | Remitter | Active Member |
| RNB500011 | NR500011 | La Clef de Sol Inc | | Monthly | Remitter | Active Member |
| RNB900398 | NR902110 | Lawtons Drug Stores Ltd | Lawtons Drug Stores Ltd | Monthly | Remitter | Active Member |
| RNB500255 | NR500255 | Le Groupe Jean Coutu (PJC) inc. | | Monthly | Remitter | Active Member |
| RNB101356 | NR701258 | Lee Valley Tools Ltd | | Monthly | Remitter | Active Member |
| RNB101136 | NR101136 | Lenbrook Industries Limited | Lenbrook Canada | Monthly | Remitter | Active Member |
| RNB011012 | NR011012 | Lenovo (Canada) Inc. | | Monthly | Remitter | Active Member |
| RNB503219 | NR905713 | Lenovo Global Technology (Canada) Inc. | | Monthly | Remitter | Active Member |
| RNB010051 | NR010051 | Lexmark Canada Inc. | | Monthly | Remitter | Active Member |
| RNB010052 | NR010052 | LG Electronics Canada, Inc. | | Monthly | Remitter | Active Member |
| RNB100961 | NR001709 | LIN HAW INTERNATIONAL CO., LTD. | | Yearly | Remitter | Active Member |
| RNB010186 | NR010186 | Loblaw Inc. | Loblaw Companies Limited | Monthly | Remitter | Active Member |
| RNB506150 | NR906219 | Loc International inc. | Loc International inc. | Monthly | Remitter | Active Member |
| RNB506316 | NR906364 | LOC Medical Inc. | LOC Medical | Monthly | Remitter | Active Member |
| RNB010069 | NR902260 | London Drugs Limited | | Yearly | Remitter | Active Member |

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| RNB004246 | NR004246 | Long & McQuade Limited | | Monthly | Remitter | Active Member |
| RNB002228 | NR002228 | Long View Systems Corporation | Long View Systems | Monthly | Remitter | Active Member |
| RNB503173 | NR903335 | Longtech Computer Distribution Inc | computer parts wholesaler and retailer | Yearly | Remitter | Active Member |
| RNB506134 | NR906205 | Lorex Technology Inc. Lounsbury Furniture | Lorex Technology Inc. | Monthly | Remitter | Active Member |
| RNB503327 | NR905805 | & Appliances Loyalty Solutions Canada Inc | Retailer Loyalty Solutions Canada Inc | Monthly | Remitter | Active Member |
| RNB900263 | NR500641 | LS Travel Retail North America Inc. | | Monthly | Remitter | Active Member |
| RNB501852 | NR904841 | Luxtronix Technologies Inc. | Luxtronix Technologies Inc. | Monthly | Remitter | Active Member |
| RNB506147 | NR906216 | | | Monthly | Remitter | Active Member |
| RNB502793 | NR905325 | Makita Canada Inc. McKesson Canada Corporation | Makita Canada Inc. McKesson Canada | Yearly | Remitter | Active Member |
| RNB503157 | NR905647 | MDG Computers Canada Inc | | Monthly | Remitter | Active Member |
| RNB002325 | NR002325 | MEC Mountain Equipment Company Ltd. | | Monthly | Remitter | Active Member |
| RNB502945 | NR905465 | | | Yearly | Remitter | Active Member |
| RNB503270 | NR905753 | Media Smart Inc. | MediaSmart | Monthly | Remitter | Active Member |
| RNB500455 | NR500455 | Meubles Degelis meubles réal | | Monthly | Remitter | Active Member |
| RNB500472 | NR500472 | levasseur 1955 inc | | Monthly | Remitter | Active Member |
| RNB500512 | NR500512 | MICHAEL ROSSY LTÉE | | Monthly | Remitter | Active Member |
| RNB503716 | NR906164 | Microsoft Canada Inc | Microsoft Canada Inc | Monthly | Remitter | Active Member |
| RNB020475 | NR000021 | Microsoft Corporation Microsoft Retail Store | | Yearly | Remitter | Active Member |
| RNB501778 | NR904517 | - Canada Inc. Micwil Group of Companies Ltd. | | Monthly | Remitter | Active Member |
| RNB020282 | NR902342 | Mike's Technology Corp | | Yearly | Remitter | Active Member |
| RNB503013 | NR905523 | Mini-Micro Supply Inc. Canada | Mike's Computer Shop Mini-Micro Supply Inc. Canada | Monthly | Remitter | Active Member |
| RNB501655 | NR902728 | Miovision Technologies Miskwaa | | Monthly | Remitter | Active Member |
| RNB701301 | NR903995 | Technologies Inc | | Yearly | Remitter | Active Member |
| RNB506237 | NR906299 | Mitek Canada Distribution, A Partnership | Miskwaa Tech | Quarterly | Remitter | Active Member |
| RNB503063 | NR020537 | | | Monthly | Remitter | Active Member |

| | | | | | | |
|-----------|----------|---|---|-------------------|----------|--------------------------------------|
| RNB100004 | NR100004 | Motorola Solutions Canada Inc. | | Monthly | Remitter | Active Member |
| RNB701128 | NR701128 | MUNDY SALES INCENTIVES INC. | | Yearly | Remitter | Active Member |
| RNB020462 | NR020462 | NCR Canada Corp. | NCR Canada Corp. | Monthly | Remitter | Active Member |
| RNB100520 | NR904220 | NEC Canada Inc. NEC Display Solutions of America, Inc | NEC Canada Inc. | Quarterly | Remitter | Active Member |
| RNB100059 | NR100059 | | | Monthly | Remitter | Active Member |
| RNB503401 | NR905875 | NetAdmins Inc | | Monthly | Remitter | Active Member |
| RNB010640 | NR010640 | Netlink Computer Inc. New Line Incentives Inc | NCIX NLI Solutions | Monthly | Remitter | Active Member |
| RNB020456 | NR100843 | | | Monthly | Remitter | Active Member |
| RNB100971 | NR100971 | Newegg Canada Inc. | | Monthly | Remitter | Active Member |
| RNB500616 | NR500616 | NEXT SUCCESS INC | | Monthly | Remitter | Active Member |
| RNB020499 | NR020499 | Nikon Canada Inc. Nisha Technologies Inc. | | Monthly | Remitter | Active Member |
| RNB020556 | NR020556 | North Edge Computers | | Monthly | Remitter | Active Member |
| RNB506286 | NR906336 | | | Monthly | Remitter | Active Member |
| RNB004203 | NR902789 | Northern Micro Inc. NORTHRUP AND SONS INC | Northern Micro LEONS FURNITURE AND APPLIANCES | Monthly | Remitter | Active Member |
| RNB900144 | NR901693 | | | Monthly | Remitter | Active Member |
| RNB020423 | NR000034 | NOVA NETWORKS | NOVA NETWORKS | Monthly | Remitter | Active Member |
| RNB500855 | NR500855 | Novexco inc NWD Systems (Montreal) Inc. Oak Incentives Group Inc. | MicroAge | Monthly Yearly | Remitter | Active Member Active Member |
| RNB701151 | NR020478 | | | Yearly | Remitter | Active Member |
| RNB900216 | NR902378 | Office Interiors | | Monthly | Remitter | Active Member |
| RNB010080 | NR010080 | Okidata Americas Inc. Old Town Tire Auto and Accessories OnX Enterprise Solutions LTD | | Monthly | Remitter | Active Member |
| RNB503379 | NR905854 | | | Monthly | Remitter | Active Member |
| RNB010491 | NR010491 | Optoma Technology Inc. | | Monthly | Remitter | Active Member |
| RNB101039 | NR904303 | | | Monthly | Remitter | Active Member |
| RNB010742 | NR000029 | Oracle Canada ULC | Producer/manufacturer | Monthly | Remitter | Active Member |
| RNB010053 | NR010053 | Panasonic Canada Inc. | | Monthly | Remitter | Active Member |

| | | | | | | |
|-----------|----------|---|--------------------------------------|-----------|----------|---------------|
| RNB701795 | NR904392 | Paradigm Electronics Inc. | | Yearly | Remitter | Active Member |
| RNB506277 | NR906333 | Paragon Micro IT Solutions Group Canada ULC | Paragon Micro Canada | Monthly | Remitter | Active Member |
| RNB501945 | NR904903 | Paystation Inc. | | Quarterly | Remitter | Active Member |
| RNB002604 | NR002604 | PBS Financial Systems Inc. | | Yearly | Remitter | Active Member |
| RNB000963 | NR000963 | PC Corp Inc. | | Monthly | Remitter | Active Member |
| RNB501924 | NR904902 | PCM SALES, INC. | | Monthly | Remitter | Active Member |
| RNB500132 | NR500132 | PERFORMANCE ELECTRONIQUE INC. | LALIBERTE ELECTRONIQUE | Monthly | Remitter | Active Member |
| RNB506248 | NR906308 | PFU Canada Inc. | PFU Canada Inc. | Monthly | Remitter | Active Member |
| RNB503398 | NR000009 | Phaselock Systems International Inc. | Phaselock Systems International Inc. | Monthly | Remitter | Active Member |
| RNB004513 | NR902745 | Philips Electronics Ltd. | | Yearly | Remitter | Active Member |
| RNB020523 | NR020523 | PI Incentives Ltd | PI Incentives Ltd | Quarterly | Remitter | Active Member |
| RNB503132 | NR905625 | Pineapple Bytes Inc. | Pineapple Bytes Inc. | Yearly | Remitter | Active Member |
| RNB502820 | NR905348 | Pioneer Electronics (USA) Inc. | | Yearly | Remitter | Active Member |
| RNB100860 | NR100860 | Pippin Technical Service Ltd | same as above | Monthly | Remitter | Active Member |
| RNB004189 | NR004189 | Pitney Bowes Inc. | Pitney Bowes Canada | Monthly | Remitter | Active Member |
| RNB900333 | NR000011 | Plantronics Canada Inc. | Poly | Monthly | Remitter | Active Member |
| RNB503380 | NR905855 | PLC IT SOLUTIONS INC | PLC IT SOLUTIONS INC | Monthly | Remitter | Active Member |
| RNB010325 | NR902140 | Positec Solutions Inc. | POSitec Solutions Inc | Monthly | Remitter | Active Member |
| RNB004122 | NR004122 | Powerland Computers Ltd. | | Monthly | Remitter | Active Member |
| RNB020281 | NR020281 | Powernode Computer Inc | | Monthly | Remitter | Active Member |
| RNB900307 | NR400036 | POWERONE TECHNOLOGIES INC. | | Quarterly | Remitter | Active Member |
| RNB503681 | NR906140 | Princess Auto Ltd | | Monthly | Remitter | Active Member |
| RNB501718 | NR904026 | Product Solutions Group | | Yearly | Remitter | Active Member |
| RNB503299 | NR905779 | Professional Computer Comptrollers, Inc. | | Monthly | Remitter | Active Member |
| RNB503582 | NR906056 | Proflash Technologies International inc. | | Monthly | Remitter | Active Member |

| | | | | | | |
|-----------|----------|---|---|-----------|----------|------------------|
| RNB701865 | NR904606 | Progressive Sales Canada Electronics Inc | | Yearly | Remitter | Active Member |
| RNB502987 | NR905502 | QSG Inc. | QSG Inc. | Monthly | Remitter | Active Member |
| RNB501905 | NR904520 | Quad Source Canada Inc. | Quad Source Canada Inc. | Monthly | Remitter | Active Member |
| RNB900355 | NR010566 | Quartet Service Inc. | | Yearly | Remitter | Active Member |
| RNB503363 | NR905838 | RACY Enterprises Inc RAE Industrial | Cox Electronics and Communications | Monthly | Remitter | Active Member |
| RNB503680 | NR906139 | Electronics Ltd | | Monthly | Remitter | Active Member |
| RNB101196 | NR400006 | Rakuten Kobo Inc | | Yearly | Remitter | Active Member |
| RNB500053 | NR902157 | Randmar Inc RED APPLE STORES | | Monthly | Remitter | Active Member |
| RNB701841 | NR900684 | INC. Richibucto Furniture | | Quarterly | Remitter | Active Member |
| RNB503418 | NR905891 | 2012 Ltd | Richibucto Furniture | Monthly | Remitter | Active Member |
| RNB002928 | NR002928 | Ricoh Canada Inc. | Ricoh Canada Inc | Monthly | Remitter | Active Member |
| RNB503417 | NR902166 | Rinax Systems Ltd RLOGISTICS LIMITED | Rinax Computer Systems | Quarterly | Remitter | Active Member |
| RNB501739 | NR904135 | PATNERSHIP | Factory Direct | Monthly | Remitter | Active Member |
| RNB900146 | NR900146 | Robert Bosch Inc. Rogers | | Yearly | Remitter | Active Member |
| RNB020504 | NR020504 | Communications Inc | | Monthly | Remitter | Active Member |
| RNB101217 | NR101217 | Roland Canada Ltd. | | Yearly | Remitter | Active Member |
| RNB020549 | NR020549 | RONA Inc. | RONA | Yearly | Remitter | Active Member |
| RNB701857 | NR904573 | Rose & MacDonald Sales Agents Inc. | | Monthly | Remitter | Active Member |
| RNB503710 | NR905316 | RS Distribution Inc. RULINK COMPUTER | | Yearly | Remitter | Active Member |
| RNB010502 | NR010502 | CORP. | RULINK, 1C2C.COM & CANBUYIT.COM | Monthly | Remitter | Active Member |
| RNB503225 | NR905709 | Run Communication Inc. | Buying and selling telecommunications equipment | Monthly | Remitter | Active Member |
| RNB100076 | NR500810 | S.P. Richards Co. Canada | | Monthly | Remitter | Active Member |
| RNB010100 | NR010100 | Samsung Electronics Canada | | Monthly | Remitter | Active Member |
| RNB501471 | NR901762 | Securitas Technology Canada | | Monthly | Remitter | Active Member |
| RNB501177 | NR501177 | Sennheiser (Canada) Inc. | Sennheiser (Canada) Inc. | Monthly | Remitter | Active Member |
| RNB101033 | NR101033 | SF Marketing Inc. | SFM | Yearly | Remitter | Active Member |

| | | | | | | |
|-----------|----------|--|---|-----------|----------|---------------|
| RNB010055 | NR010055 | Sharp Electronics of Canada Ltd | Sharp Electronics of Canada | Monthly | Remitter | Active Member |
| RNB900349 | NR900349 | Shaw Satellite GP | | Monthly | Remitter | Active Member |
| RNB500748 | NR500748 | Sherpa Group Inc | Sherpa Group Inc | Monthly | Remitter | Active Member |
| RNB010592 | NR010592 | SHI Canada ULC | | Monthly | Remitter | Active Member |
| RNB502727 | NR905058 | Shopper + Inc | On-line commerce | Monthly | Remitter | Active Member |
| RNB020438 | NR020438 | Shoppers Drug Mart Inc. | Shoppers Drug Mart | Monthly | Remitter | Active Member |
| RNB010698 | NR010698 | Simply Computing Inc. | Simply Computing | Quarterly | Remitter | Active Member |
| RNB503046 | NR905555 | SiriusXM Canada Inc | | Monthly | Remitter | Active Member |
| RNB501453 | NR902536 | SOFTCHOICE LP | | Monthly | Remitter | Active Member |
| RNB501439 | NR902521 | Solutions 2 GO Inc. | | Quarterly | Remitter | Member |
| RNB500727 | NR500727 | Solutions de Reconnaissance Rideau Inc. | Solutions de Reconnaissance Rideau Inc. | Quarterly | Remitter | Active Member |
| RNB700412 | NR903121 | Somcan Distribution Ltd. | | Monthly | Remitter | Active Member |
| RNB506187 | NR906254 | Sonos, Inc. | | Monthly | Remitter | Member |
| RNB506484 | NR906647 | SONOVA CONSUMER HEARING CANADA INC | | Monthly | Remitter | Active Member |
| RNB010056 | NR010056 | Sony Electronics Inc | | Yearly | Remitter | Member |
| RNB701744 | NR904321 | Sony Interactive Entertainment Canada | | Monthly | Remitter | Active Member |
| RNB010761 | NR010761 | Soroc Technology Inc. | | Monthly | Remitter | Active Member |
| RNB011282 | NR011282 | Sound United Canada Inc. | | Monthly | Remitter | Active Member |
| RNB503332 | NR905809 | Southampton Microcomputers Ltd. | Southampton Computers | Monthly | Remitter | Active Member |
| RNB503425 | NR905897 | St Stephen Prescription Centre Ltd. (2019) | St Stephen Guardian Drugs | Yearly | Remitter | Active Member |
| RNB100649 | NR100649 | Staples Professional, Inc. | Staples Professional, Inc. | Monthly | Remitter | Active Member |
| RNB010087 | NR010087 | STAPLES THE BUSINESS DEPOT | | Monthly | Remitter | Active Member |
| RNB503335 | NR905812 | Stationery Plus Ltd | Stationery Plus Ltd | Monthly | Remitter | Active Member |
| RNB501426 | NR902509 | Staub Electronics Ltd | Staub Electronics | Monthly | Remitter | Member |

| | | | | | | |
|-----------|----------|--|---|-----------|----------|------------------|
| RNB506314 | NR906362 | Steelcase Canada Ltd | Steelcase | Yearly | Remitter | Active Member |
| RNB503364 | NR905839 | Strategic Technology Associates | | Yearly | Remitter | Active Member |
| RNB501480 | NR902563 | Symcod Inc. | Symcod Inc. | Monthly | Remitter | Active Member |
| RNB900094 | NR020413 | TAKNOLOGY (CANADA) INC. | | Quarterly | Remitter | Active Member |
| RNB700869 | NR903445 | Targus Canada Ltd. | | Yearly | Remitter | Active Member |
| RNB502915 | NR905438 | TBernard Software Inc | | Monthly | Remitter | Active Member |
| RNB010166 | NR000040 | TD SYNEX CANADA ULC | | Monthly | Remitter | Active Member |
| RNB011817 | NR011817 | TDL Canada Inc. | TDL Canada | Monthly | Remitter | Member |
| RNB503250 | NR905734 | TEAMTEK WHOLESAL VISION BUSINESS PRODUCTS | TEAMTEK WHOLESAL | Yearly | Remitter | Active Member |
| RNB010132 | NR010132 | Tech Data Canada Corporation | | Monthly | Remitter | Active Member |
| RNB010400 | NR902243 | TECHNOLOGY SOLUTIONS INTERNATIONAL LTD | | Yearly | Remitter | Active Member |
| RNB010445 | NR010445 | Telecom Computer Inc. | | Monthly | Remitter | Active Member |
| RNB503459 | NR905932 | Telus Health & Payment Solutions Limited Partnership | | Monthly | Remitter | Active Member |
| RNB502030 | NR501035 | TELUS Health Solutions inc. | | Monthly | Remitter | Active Member |
| RNB501982 | NR000035 | TELUS Mobility | | Monthly | Remitter | Active Member |
| RNB503233 | NR905718 | Tenva TS Canada ULC | Tenva TS Canada ULC | Monthly | Remitter | Active Member |
| RNB000581 | NR000581 | The Brick Warehouse LP | The Brick | Monthly | Remitter | Active Member |
| RNB506546 | NR906724 | The Pokémon Company International, Inc. | Pokémon Center Canada | Monthly | Remitter | Active Member |
| RNB010066 | NR000018 | The Source (Bell) Electronics Inc. | The Source | Monthly | Remitter | Active Member |
| RNB503497 | NR904592 | The Watershed Group | | Monthly | Remitter | Active Member |
| RNB506233 | NR906297 | THEKEYKEY STORE CORP. | THEKEYKEY STORE CORP. | Monthly | Remitter | Active Member |
| RNB010722 | NR010722 | Thing Technologies Ltd | DirectDial.com, Softwarecity.ca,PC-CANADA.COM | Monthly | Remitter | Active Member |
| RNB503475 | NR905949 | Titty Tat Ltd | Beats & Bytes | Monthly | Remitter | Active Member |

| | | | | | | |
|-----------|----------|---|-----------------------------|-----------|----------|---------------|
| RNB700482 | NR903213 | Tomauri Inc. | | Yearly | Remitter | Active Member |
| RNB500967 | NR500967 | Toshiba Global Commerce Solutions (Canada) Ltd. | | Monthly | Remitter | Active Member |
| RNB100935 | NR020463 | Toshiba Tec Canada Business Solutions Inc. | | Monthly | Remitter | Active Member |
| RNB506307 | NR906356 | Totem Acoustic Inc. | | Monthly | Remitter | Active Member |
| RNB020419 | NR902830 | Toys R Us (Canada) Ltd. | | Monthly | Remitter | Active Member |
| RNB900134 | NR900134 | Travana Networks Ltd. | Travana Networks | Monthly | Remitter | Active Member |
| RNB101065 | NR905876 | Trends Electronics International Inc. | | Monthly | Remitter | Active Member |
| RNB502792 | NR905324 | TRUTONE ELECTRONICS INC | TRUTONE ELECTRONICS INC | Yearly | Remitter | Active Member |
| RNB503647 | NR906108 | TTE Technology | TCL North America | Yearly | Remitter | Active Member |
| RNB500962 | NR500962 | TTX CANADA INC | | Monthly | Remitter | Active Member |
| RNB501690 | NR903709 | Tyco Safety Products Canada | | Monthly | Remitter | Active Member |
| RNB503383 | NR905858 | Tyco Safety Products Canada Ltd. | | Yearly | Remitter | Active Member |
| RNB503375 | NR905850 | Unison Digital Systems Inc. | Unison Digital Systems Inc. | Monthly | Remitter | Active Member |
| RNB503303 | NR905838 | UNIVERSITY OF NEW BRUNSWICK | UNB COMPUTER SALES CENTRE | Monthly | Remitter | Active Member |
| RNB000833 | NR000833 | UTC Fire & Security Canada | Chubb Edwards | Monthly | Remitter | Active Member |
| RNB100221 | NR000598 | Vantechs Computers | | Monthly | Remitter | Active Member |
| RNB900352 | NR900352 | VERTICAL PÉRIPHÉRIQUES INC | VERTICAL PÉRIPHÉRIQUES INC | Quarterly | Remitter | Active Member |
| RNB020004 | NR020004 | Viewsonic Corporation | | Monthly | Remitter | Active Member |
| RNB900080 | NR901579 | Vision33 | | Monthly | Remitter | Active Member |
| RNB502074 | NR000063 | Visions Electronics Limited Partnership | | Monthly | Remitter | Active Member |
| RNB101052 | NR020607 | VTech Technologies Canada Ltd | | Yearly | Remitter | Active Member |
| RNB010068 | NR000043 | Wal-Mart Canada Corp. | | Monthly | Remitter | Active Member |
| RNB003800 | NR003800 | WBM Technologies LP | | Monthly | Remitter | Active Member |
| RNB900390 | NR902309 | Wilson Security Limited | Wilson Security Limited | Monthly | Remitter | Active Member |
| RNB101203 | NR101203 | Winners Merchants International | | Monthly | Remitter | Active Member |

| | | | | | | |
|-----------|----------|----------------------------------|--------------------------------|-----------|----------|---------------|
| RNB503389 | NR905864 | Wired 1 Consulting | Same | Yearly | Remitter | Active Member |
| RNB501762 | NR904352 | Wisdom Electronics Inc. | | Monthly | Remitter | Active Member |
| RNB503361 | NR905837 | Withings, Inc. | | Yearly | Remitter | Active Member |
| RNB506167 | NR906233 | World Wide Technology Canada ULC | | Monthly | Remitter | Active Member |
| RNB503437 | NR905910 | Wurth Canada Limited | | Yearly | Remitter | Active Member |
| RNB004423 | NR000013 | Xerox Canada Ltd. | | Monthly | Remitter | Active Member |
| RNB020572 | NR020572 | Yamaha Canada Music Ltd | | Monthly | Remitter | Active Member |
| RNB503349 | NR905826 | Zebra Technologies Canada, ULC | Zebra Technologies Corporation | Monthly | Remitter | Active Member |
| RNB503060 | NR905558 | Ziestech Distributors Inc | | Quarterly | Remitter | Active Member |
| RNB101339 | NR101339 | Zones Canada Inc. | | Monthly | Remitter | Active Member |

Appendix 2 – Drop off center inspection form.

DROP OFF CENTER INSPECTION FORM

| | | | |
|------------------------|--|-------------------|--|
| Drop of Center: | | ID #: | |
| Date: | | Inspector: | |

| PREMISES | YES | NO | CORRECTIVE ACTION |
|---|-----|----|-------------------|
| Access – entry, exit and parking adequate and hazard free | | | |
| Appearance – properly clear of debris/litter | | | |
| Building – structure appears in general good shape | | | |
| Signage – clearly displayed and in good condition | | | |
| Receiving area – adequate, hazard free. | | | |
| Storage area - secure | | | |

| EQUIPMENT AND PRODUCT | YES | NO | CORRECTIVE ACTION |
|---|-----|----|-------------------|
| Bags – are in good repair and adequate supply | | | |
| Shrink wrap – proper use and adequate supply | | | |
| Paper work – proper use and adequate supply | | | |
| Forklift/pallet jack – in good repair | | | |
| Bags – build level and full to the top | | | |

| | | | |
|--|--|--|--|
| Product collected – appears acceptable and intact(safe handling) | | | |
| Non program items – minimal or no evidence | | | |
| Product storage – sheltered and secure area | | | |

| Security – Check All that Apply | |
|---------------------------------|--|
| Gated Perimeter Fence | |
| Lighting Motion Sensor | |
| Surveillance Cameras | |
| Alarm system | |
| Other | |

Corrective

Action: _____

EPRA Signature: _____

Drop off center Signature _____

Appendix 3 – List of required depot locations

| Operation Name | City |
|--|-------------------|
| Airport General Store | Saint John |
| Grand Bay Redemption Centre | Grand Bay |
| Acadia Bottle Exchange LTD | Cap-Pelé |
| CCNB campus Bathurst | Bathurst |
| Atlantic Bottle Exchange & Salvage Centre Ltd. | Bathurst |
| Best Buy Saint John #661 | Saint John |
| Best Buy Fredericton #669 | Fredericton |
| Best Buy Moncton #81 | Moncton |
| Best Metal Bottles | Fredericton |
| Brooks Redemption Center | Nackawic |
| Caissie's Recycling | Rogersville |
| Centre De Remboursement De Memramcook | Memramcook |
| Centre de Remboursement SAMJ Inc. | Saint-Quentin |
| Centre de Remboursement Shippagan | Shippagan |
| Chaleur Regional Service Commission | Allardville |
| Charlotte County Can & Bottle (St George) | St. George |
| Charlotte County Can & Bottle (St Stephen) | St. Stephen |
| Chez El Lous place | St Leonard-Parent |
| Cocagne Variety Ltd | Cocagne |
| Cole's Bottle Depot | McAdam |
| Crain's Bottle Depot (Brighton) | Brighton |
| Crain's Bottle Depot (Bath) | Bath |
| CSA Peninsule acadienne | Tracadie-Sheila |
| Dépanneur Fair Isle | Fairisle |
| Staples #96 - Saint John | Saint John |
| Staples #95 - Fredericton | Fredericton |
| Staples #69 - Moncton | Moncton |
| Staples #424 - Moncton | Moncton |
| Staples #322 - Rothsay | Rothsay |
| Staples #275 - Miramachi | Miramachi |
| Staples #161 - St. Basile | St. Basile |
| Staples #109 - Bathurst | Bathurst |
| Billy's Bottle Exchange (Atholville) | Atholville |
| Billy's Bottle Exchange & Salvage | Dalhousie |
| Fredericton Region Solid Waste | Fredericton |
| Crane Mountain Landfill | Grand Bay |
| GMRIoux Depot | Grand Falls |
| Golden Mile Redemption Centre | Saint John |
| Gorber's Bottle Exchange | Moncton |
| Norrad's Bottle Exchange (William Bell Dr) | Hampton |
| Hebert's Bottle Exchange | Miramachi |
| Hillsborough Recycling Depot | Hillsborough |
| Horsman's Bottle Exchange Inc. | Salisbury |

| | |
|---|---------------------|
| J & L Warehouse | Edmundston |
| Kent Building Supplies Moncton 1051 | Moncton |
| Kent Building Supplies Bouctouche 1010 | Bouctouche |
| Kent Building Supplies Saint John East 1090 | Saint John |
| Kent Building Supplies Fredericton South 1020 | Fredericton |
| Lakeland Industries Sheltered Workshop Inc. | Saint Croix |
| Le Legumier Du Madawaska Inc | Rivière-Verte |
| Mapleview Redemption Centre | Wapske |
| Minlak Training Programs | Minto |
| Norrad's Bottle Exchange (Albert St) | Sussex |
| Northside Redemption Center | Fredericton |
| P&S Redemption and Electronics | Perth-Andover |
| Pai Can Recyclers | Blackville |
| Pub's Bottle Exchange | Saint John |
| Recyclage Caraquet Inc. | Caraquet |
| Recyclage Chaleur | Petit Rocher |
| Recyclage Kent Recycling Inc. | Saint-Louis de Kent |
| Tri R Redemption Centre | Oromocto |
| SouthSide Redemption Center | Fredericton |
| Saint Antoine Bottle Exchange | Saint-Antoine |
| Eco360 | Moncton |
| TD Recycling 2018 | Baie-Sainte-Anne |
| The Salvation Army NRO Division | Dieppe |
| The Salvation Army, Fredericton | Fredericton |
| The Salvation Army, Sackville | Sackville |
| The Salvation Army, Saint John | Saint John |
| The Salvation Army, Moncton North | Moncton |
| The Salvation Army, Moncton Elmwood | Moncton |
| Valley Glass Recycling Ltd | Dieppe |
| Valley Redemption (Collishaw) | Moncton |
| Valley Redemption (Quispamsis) | Quispamsis |
| Valley Redemption (Toombs) | Moncton |
| Grand Manan Transfer Station | Grand Manan Island |
| Cieva Recycling | Woodstock |
| Wheaton's All In One | Sackville |

Appendix 4 – Detailed methodology for calculating recovery rate.

The following metrics to track EOLE recovery program performance in New Brunswick. The purpose of each of them is explained below:

- ◆ Annual sale of regulated electronic products;
- ◆ Typical weight of the different categories of electronic devices;
- ◆ Typical lifespans of different categories of electronic devices;
- ◆ Tonnage of EOLE generated (using the three previous metrics)
- ◆ Annual weight of EOLE collected and processed at a recycling facility;

The following tables are an example of the process in which EPRA NB calculates Recovery Rate and numbers reported in our annual report may vary from the tables below.

Table 1 : Regulated electronics marketed in NB (number of units)

| # | Product Category | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|----------------------------|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 1 | Desktop Computers | 28,441 | 27,347 | 26,296 | 25,284 | 24,312 | 23,377 | 14,499 | 21,713 | 24,460 | 15,895 | 16,354 | 15,867 |
| 2 | Portable Computers | 115,800 | 128,666 | 123,718 | 118,959 | 114,384 | 109,985 | 113,455 | 102,161 | 102,709 | 145,993 | 138,871 | 139,529 |
| 3 | Computer Peripherals | 106,885 | 109,066 | 111,292 | 107,012 | 102,896 | 98,938 | 84,408 | 91,688 | 98,172 | 111,073 | 128,072 | 230,067 |
| 4 | Desktop Printing, Copying and Multi-Function Devices | 45,992 | 44,223 | 42,522 | 40,887 | 39,314 | 37,802 | 38,659 | 35,056 | 34,538 | 39,520 | 33,670 | 29,423 |
| 5 | Display Products ≤ 29" and All-in-One | 39,000 | 39,000 | 39,000 | 39,415 | 37,899 | 36,441 | 31,433 | 33,717 | 32,736 | 40,669 | 45,184 | 46,178 |
| 6 | Display Products 30-45" | 58,000 | 58,000 | 58,000 | 32,047 | 30,815 | 29,629 | 34,462 | 27,419 | 33,389 | 34,270 | 34,599 | 30,653 |
| 7 | Display Products ≥ 46" | 0 | 0 | 0 | 26,276 | 26,812 | 27,359 | 29,894 | 28,761 | 34,419 | 42,349 | 40,561 | 35,637 |
| 8 | Cellular Devices and Pagers | 250,843 | 241,195 | 231,918 | 222,998 | 214,422 | 206,175 | 183,033 | 190,825 | 192,944 | 186,403 | 174,562 | 201,354 |
| 9 | Non-Cellular Telephones and Answering Machines | 64,331 | 61,856 | 59,477 | 57,190 | 54,990 | 52,875 | 54,696 | 49,130 | 42,303 | 40,532 | 38,974 | 32,477 |
| 10 | Personal/Portable Image, Audio and Video Devices | 393,478 | 401,508 | 409,702 | 418,063 | 426,595 | 435,301 | 493,941 | 459,344 | 469,434 | 474,189 | 479,315 | 327,247 |
| 11 | Home Audio/Video Systems / Home Theatre in a Box (HTB) | 101,872 | 105,946 | 101,872 | 97,953 | 94,186 | 90,563 | 106,910 | 84,034 | 105,785 | 104,806 | 109,149 | 125,067 |
| 12 | Vehicle Audio & Video Systems (After-Market) | 14,891 | 14,318 | 13,768 | 13,238 | 12,729 | 12,239 | 12,183 | 11,376 | 13,217 | 12,145 | 11,905 | 8,692 |
| TOTAL SALES (units) | | 1,219,532 | 1,231,127 | 1,217,564 | 1,199,322 | 1,179,353 | 1,160,685 | 1,197,573 | 1,135,224 | 1,184,106 | 1,247,844 | 1,251,216 | 1,222,191 |

Note: some estimated quantities prior to 2017 have been rounded off. The total marketed may differ slightly from the total of cumulative categories.

Table 2 : Reference weight of electronic devices put on the market (kg per unit)

| # | Product Category | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|----|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 1 | Desktop Computers | 10.00 | 9.51 | 9.03 | 8.54 | 8.05 | 7.57 | 7.08 | 6.60 | 6.11 | 5.62 | 5.14 | 4.65 |
| 2 | Portable Computers | 2.70 | 2.63 | 2.55 | 2.48 | 2.41 | 2.34 | 2.26 | 2.19 | 2.12 | 2.05 | 1.97 | 1.90 |
| 3 | Computer Peripherals | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 |
| 4 | Desktop Printing, Copying and Multi-Function Devices | 9.00 | 8.82 | 8.64 | 8.45 | 8.27 | 8.09 | 7.91 | 7.73 | 7.55 | 7.36 | 7.18 | 7.00 |
| 5 | Display Products ≤ 29" and All-in-One | 5.00 | 4.91 | 4.82 | 4.73 | 4.64 | 4.55 | 4.45 | 4.36 | 4.27 | 4.18 | 4.09 | 4.00 |
| 6 | Display Products 30-45" | 17.00 | 15.67 | 14.33 | 13.00 | 11.67 | 10.33 | 9.00 | 8.80 | 8.60 | 8.40 | 8.20 | 8.00 |
| 7 | Display Products ≥ 46" | 32.00 | 29.71 | 27.43 | 25.14 | 22.86 | 20.57 | 18.29 | 16.00 | 15.50 | 15.00 | 14.50 | 14.00 |
| 8 | Cellular Devices and Pagers | 0.130 | 0.125 | 0.120 | 0.120 | 0.120 | 0.130 | 0.145 | 0.160 | 0.160 | 0.160 | 0.160 | 0.160 |
| 9 | Non-Cellular Telephones and Answering Machines | 0.550 | 0.550 | 0.550 | 0.550 | 0.550 | 0.550 | 0.550 | 0.550 | 0.550 | 0.550 | 0.550 | 0.550 |
| 10 | Personal/Portable Image, Audio and Video Devices | 0.30 | 0.30 | 0.30 | 0.29 | 0.27 | 0.26 | 0.24 | 0.23 | 0.21 | 0.20 | 0.18 | 0.17 |
| 11 | Home Audio/Video Systems / Home Theatre in a Box (HTB) | 3.0 | 2.91 | 2.82 | 2.73 | 2.64 | 2.55 | 2.45 | 2.36 | 2.27 | 2.18 | 2.09 | 2.00 |
| 12 | Vehicle Audio & Video Systems (After-Market) | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |

Table 3 : Calculation example of EOLE weight generated by the consumers sector in function of the lifespan

(Source: Stratzer's EOLE Calculation Spreadsheet, 2023)

| Desktop Computers (Units) | | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | | |
|----------------------------|------------|--------|--------|--------|--------|--------|--------|-------|--------|--------|-------|---------------|---------------|--------|--------|-------|-------|-------|-------|-------|-------|-------|-------|-----|---|
| Put on the market (units): | | 17 731 | 16 690 | 15 575 | 14 566 | 13 659 | 12 646 | 3 695 | 10 865 | 13 557 | 5 319 | 5 439 | 5 277 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| Lifespan survey results | 1 yr 10% | | 1 791 | 1 686 | 1 573 | 1 471 | 1 380 | 1 277 | 373 | 1 097 | 1 369 | 537 | 549 | 533 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| | 2 yr 5% | | | 896 | 843 | 787 | 736 | 690 | 639 | 187 | 549 | 685 | 269 | 275 | 267 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| | 3 yr 1% | | | | 179 | 169 | 157 | 147 | 138 | 128 | 37 | 110 | 137 | 54 | 55 | 53 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| | 4 yr 5% | | | | | 896 | 843 | 787 | 736 | 690 | 639 | 187 | 549 | 685 | 269 | 275 | 267 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| | 5 yr 9% | | | | | | 1 612 | 1 517 | 1 416 | 1 324 | 1 242 | 1 150 | 336 | 988 | 1 232 | 484 | 494 | 480 | 0 | 0 | 0 | 0 | 0 | 0 | |
| | 6 yr 6% | | | | | | | 1 075 | 1 012 | 944 | 883 | 828 | 766 | 224 | 658 | 822 | 322 | 330 | 320 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 7 yr 10% | | | | | | | | 1 791 | 1 686 | 1 573 | 1 471 | 1 380 | 1 277 | 373 | 1 097 | 1 369 | 537 | 549 | 533 | 0 | 0 | 0 | 0 | 0 |
| | 8 yr 7% | | | | | | | | | 1 254 | 1 180 | 1 101 | 1 030 | 966 | 894 | 261 | 768 | 959 | 376 | 385 | 373 | 0 | 0 | 0 | 0 |
| | 9 yr 6% | | | | | | | | | 1 075 | 1 075 | 1 012 | 944 | 883 | 828 | 766 | 224 | 658 | 822 | 322 | 330 | 320 | 0 | 0 | 0 |
| | 10 yr 18% | | | | | | | | | | 3 224 | 3 224 | 3 035 | 2 832 | 2 648 | 2 484 | 2 299 | 672 | 1 975 | 2 465 | 967 | 989 | 959 | 0 | |
| | 11 yr 22%+ | | | | | | | | | | | 3 940 | 3 940 | 3 709 | 3 461 | 3 237 | 3 035 | 2 810 | 821 | 2 414 | 3 013 | 1 182 | 1 209 | 0 | |
| TOTAL EOLE (units): | | | | | | | | | | | | 14 244 | 12 934 | 12 425 | 10 686 | 9 479 | 8 780 | 6 446 | 4 863 | 6 119 | 4 683 | 2 491 | 2 168 | | |
| Ref. weight (kg): | | 10,0 | 9,5 | 9,0 | 8,5 | 8,1 | 7,6 | 7,1 | 6,6 | 6,1 | 5,6 | 5,1 | 4,7 | 4,7 | 4,7 | 4,7 | 4,7 | 4,7 | 4,7 | 4,7 | 4,7 | 4,7 | 4,7 | 4,7 | |

Conversion into kg

| Desktop Computers (kg) | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | |
|--------------------------------|---------|---------|---------|---------|---------|--------|--------|--------|--------|--------|----------------|----------------|---------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---|
| Put on the market (kg): | 177 312 | 158 781 | 140 602 | 124 410 | 110 021 | 95 706 | 26 167 | 71 660 | 82 822 | 29 906 | 27 937 | 24 538 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| EOLE per year of lifespan (kg) | | 17 910 | 16 038 | 14 202 | 12 567 | 11 113 | 9 667 | 2 643 | 7 238 | 8 366 | 3 021 | 2 822 | 2 479 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| | | | 8 955 | 8 019 | 7 101 | 6 283 | 5 557 | 4 834 | 1 322 | 3 619 | 4 183 | 1 510 | 1 411 | 1 239 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | 1 791 | 1 604 | 1 420 | 1 257 | 1 111 | 967 | 264 | 724 | 837 | 302 | 282 | 248 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | 8 955 | 8 019 | 7 101 | 6 283 | 5 557 | 4 834 | 1 322 | 3 619 | 4 183 | 1 510 | 1 411 | 1 239 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | 16 119 | 14 435 | 12 782 | 11 310 | 10 002 | 8 701 | 2 379 | 6 515 | 7 529 | 2 719 | 2 540 | 2 231 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | 10 746 | 9 623 | 8 521 | 7 540 | 6 668 | 5 800 | 1 586 | 4 343 | 5 020 | 1 812 | 1 693 | 1 487 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | 17 910 | 16 038 | 14 202 | 12 567 | 11 113 | 9 667 | 2 643 | 7 238 | 8 366 | 3 021 | 2 822 | 2 479 | 0 | 0 | 0 | 0 |
| | | | | | | | | | 12 537 | 11 113 | 9 942 | 8 797 | 7 779 | 6 767 | 1 850 | 5 067 | 5 856 | 2 115 | 1 975 | 1 735 | 0 | 0 | 0 |
| | | | | | | | | | 10 537 | 10 227 | 9 623 | 8 521 | 7 540 | 6 668 | 5 800 | 1 586 | 4 343 | 5 020 | 1 812 | 1 693 | 1 487 | 0 | 0 |
| | | | | | | | | | 32 239 | 32 239 | 28 869 | 25 564 | 22 620 | 20 004 | 17 401 | 4 758 | 13 029 | 15 059 | 5 437 | 5 079 | 4 462 | 0 | 0 |
| | | | | | | | | | | 39 403 | 39 403 | 35 285 | 31 245 | 27 647 | 21 449 | 15 268 | 10 815 | 7 924 | 5 405 | 18 646 | 13 670 | 10 670 | |
| TOTAL EOLE (kg): | | | | | | | | | | | 128 390 | 113 670 | 102 310 | 84 847 | 71 936 | 62 460 | 43 169 | 30 287 | 37 249 | 27 271 | 13 212 | 10 670 | |

Table 1 : EOLE generated in New Brunswick

| PERFORMANCE CALCULATION / Total generated | 2020 | 2021 | 2022 | 2023 |
|--|---------------|--------------|--------------|------------|
| Weight (kg) collected and processed by EPRA NB | 941,000 | 1,039,000 | 983,000 | N/A |
| Weight (kg) put on market | 2,238,209 | 2,123,103 | 1,984,971 | N/A |
| Weight (kg) of EOLE generated in accordance to lifespans | 2,093,489 | 2,569,677 | 2,482,452 | 2,350,707 |
| Recovery performance (%) over the weight put on the market the same year | 42.0% | 48.9% | 49.5% | N/A |
| Recovery performance (%) over the EOLE generated | 44.9%* | 40.4% | 39.6% | N/A |

(*) Performance ratio is overestimated before 2021 because EOLE generated is underestimated.

ELECTRONICS RECYCLING STANDARD (2015)

Version 3

- March 31, 2016 -

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www.epsc.ca

ELECTRONICS RECYCLING STANDARD (ERS)

All recyclers seeking to operate under an EPRA program must be audited and approved by the Recycler Qualification Office (RQO) under the Electronics Recycling Standard (ERS) prior to use.

Recycler requirements are determined based on the type of operations undertaken in alignment with the following three categories: primary recyclers; downstream recyclers of focus material; and downstream recyclers of non-focus materials.

All recyclers may be subject to annual audit of the defined requirements as well as an on-site operational review.

PRIMARY RECYCLERS

R2:2013 certification is a prerequisite for RQO approval under ERS 2015. Primary recyclers must also:

- 1.0** Demonstrate active material processing through established and sustainable processes certified under R2:2013.
- 1.1** Maintain policies and practices to prohibit the use of child or prison labour.
- 1.2** Possess workers' compensation coverage and a minimum of \$2M general liability insurance.
- 1.3** Maintain a documented procedure to provide notice of reportable incidents within 5 business days including: changes in name or ownership; fines or regulatory orders; spills; fires; or reportable injuries or changes in R2 Certification status.
- 1.4** Maintain closure plan financial assurance, based on the maximum material capacity as follows:
 - 1.4.1 Maximum capacity less than 50 MT = \$25k minimum;
 - 1.4.2 Maximum capacity of 50 to 149 MT = \$75k minimum;
 - 1.4.3 Maximum capacity of 150 to 499 MT = \$100k minimum;
 - 1.4.4 Maximum capacity of 500 MT or greater = \$125k minimum; or
 - 1.4.5 Where the facility is owned by the recycler, provide an approved Commitment and Waiver Letter accepting full responsibility and liability to cover all costs in the event of a closure.
- 1.5** Process all EPRA material in accordance with the RQO defined scope of approval and downstream flow.

DOWNSTREAM RECYCLERS OF FOCUS MATERIALS

- 2.0** Demonstrate active material processing through established and sustainable processes in conformance with a Focus Material Management Plan.
- 2.1** Maintain policies and practices to prohibit the use of child or prison labour.

- 2.2** Possess adequate workers' compensation coverage and a minimum of \$1M general liability insurance.
- 2.3** Maintain a documented procedure to provide notice of reportable incidents within 30 business days including: changes in name or ownership; fines or regulatory orders; spills; fires; or reportable injuries.
- 2.4** Process all EPRA material in accordance with the RQO defined scope of approval and downstream flow.

DOWNSTREAM RECYCLERS OF NON-FOCUS MATERIALS

- 3.0** Define the scope of operations and demonstrate active material processing through permitted and sustainable processes.
- 3.1** Maintain policies and practices to prohibit the use of child or prison labour.
- 3.2** Possess adequate workers' compensation coverage and a minimum of \$500K general liability insurance.



ELECTRONIC PRODUCTS RECYCLING ASSOCIATION (EPRA)

RECYCLER QUALIFICATION PROGRAM (2015)

Version 3

- March 31, 2016 -

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PART A

~~ELECTRONICS RECYCLING STANDARD (ERS)~~

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- 1.2 Possess workers' compensation coverage and a minimum of \$2M general liability insurance.
- 1.3 Maintain a documented procedure to provide notice of reportable incidents within 5 business days including: changes in name or ownership; fines or regulatory orders; spills; fires; or reportable injuries or changes in R2 Certification status.
- 1.4 Maintain closure plan financial assurance, based on the maximum material capacity as follows:
 - 1.4.1 Maximum capacity less than 50 MT = \$25k minimum;
 - 1.4.2 Maximum capacity of 50 to 149 MT = \$75k minimum;
 - 1.4.3 Maximum capacity of 150 to 499 MT = \$100k minimum;
 - 1.4.4 Maximum capacity of 500 MT or greater = \$125k minimum; or
 - 1.4.5 Where the facility is owned by the recycler, provide an approved Commitment and Waiver Letter accepting full responsibility and liability to cover all costs in the event of a closure.
- 1.5 Process all EPRA material in accordance with the RQO defined scope of approval and downstream flow.

DOWNSTREAM RECYCLERS OF FOCUS MATERIALS

- 2.0 Demonstrate active material processing through established and sustainable processes in conformance with a Focus Material Management Plan.
- 2.1 Maintain policies and practices to prohibit the use of child or prison labour.
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- 2.3 Maintain a documented procedure to provide notice of reportable incidents within 30 business days including: changes in name or ownership; fines or regulatory orders; spills; fires; or reportable injuries.
- 2.4 Process all EPRA material in accordance with the RQO defined scope of approval and downstream flow.

DOWNSTREAM RECYCLERS OF NON-FOCUS MATERIALS

- 3.1 Define the scope of operations and demonstrate active material processing through permitted and sustainable processes.
- 3.2 Maintain policies and practices to prohibit the use of child or prison labour.
- 3.3 Possess adequate workers' compensation coverage and a minimum of \$500K general liability insurance.

PART B

IMPLEMENTATION GUIDE

The Implementation Guide supplements the ERS by providing guidance on the application of the requirements and the minimum best practices required.

- IG.1 The recycler must be able to demonstrate materials are actively being processed through sustainable, ongoing methods and not stockpiled or otherwise stored without processing and/or shipment downstream. All processes undertaken for handling the electronic materials must be covered under the recycler's R2 scope of certification or where applicable defined in an approved focus material management plan.
- IG.2 The use of child and/or prison labour is prohibited for any functions associated with the processing, transportation or handling of EOLE. The minimum age requirement for workers should be either the local legal minimum age or 14 years old, whichever is higher. Job description requirements, hiring policies, interviews or regulatory requirements may be used to define minimum job requirements and prohibitions for child or prison labour.
- IG.3 Adequate worker's compensation coverage is dependent on the size of the work force and the type of operations undertaken. Coverage must be sufficient to insure all workers in the event of need. Coverage may be obtained through provincial program or through a private insurance policy, and evidence of coverage may be in the form of an insurance certificate from the Recycler's insurance company or broker, or confirmation of participation in the provincial workers' compensation plan, or equivalent.
- IG.4 Comprehensive or general liability insurance coverage in the amount of \$2 000 000 is considered the minimum acceptable coverage to suitably mitigate the potential risks associated with the processing of EOLE and materials, however, consideration should also be given to maintaining environmental pollution liability coverage in the amount of \$5 000 000. Recyclers should assess and determine any additional coverage necessary commensurate with the size and scope of their particular operations. In doing so, Recyclers should not only assess coverage limits, but should also consider the need for supplementary coverage such as first party and third party pollution coverage, professional liability coverage for data security breaches, and crime coverage for theft of contents.
- IG.5 The documented procedure to notify the RQO within 5 days of receiving any fines, orders or other reportable incidents should detail:
- The timeline and individual/position responsible for issuing the notification, to ensure that it is completed within the 5 day timeframe;
 - How the fine/order/incident will be identified or flagged internally to the individual(s) responsible

for notification; and

- The actual method to notify (email, letter, etc.).

Notification of fines, orders or other reportable incidents does not require the disclosure of confidential or other business information that may be subject to an investigation or other review. However, following such an incident, the RQO may request a summary of any internal investigation of the situation, any actions taken to mitigate any health, safety or environmental impacts as a result of the incident as well as any preventive actions to prevent any further occurrence of the incident.

IG.6 Recyclers must calculate the applicable level of financial assurance required based on the maximum capacity of the location, and provide evidence such as a bond, insurance policy or letter of credit to demonstrate that the necessary funds are available in the event of closure.

IG.7 Recyclers must continue to process material within the defined scope of approval, including the materials processed, methods undertaken and downstreams used for resultant materials. Any proposed changes to operations or downstream must also be applied for through the application process to the RQO and approved prior to the Recycler implementing the changes for processing program material.

PART C

APPLICATION AND APPROVAL PROCESS

Prior to consideration for use under any EPRA program, the Recycler's operations, as well as the operations of all Downstream Recyclers that handle material generated from the end-of-life electronics (EOLE) must be audited and approved by the RQO.

For recyclers currently approved under the RQP 2010, evidence of conformance with the requirements of the RQP 2015 must be provided to the RQO by no later than December 31, 2016 in order to maintain RQO approval. For primary recyclers, this includes providing evidence of current and valid R2 certification.

For any new recyclers, or changes in scope of approval after December 31, 2016, an ERS 2015 application form must be completed and submitted to the RQO with the non-refundable \$1 500 (plus applicable taxes) application fee. A reduced fee of \$1 100 (plus applicable taxes) will apply to any applications submitted by a registered not-for-profit organization.

Failure to provide a complete application with supporting information may result in closure of the application. Should it be determined that the recycler has provided false information or misrepresented any part of the organization, recycling operations or processes undertaken, the application will immediately be rejected and the audit process terminated. Application for re-audit may only be submitted after one year from the date of the rejection.

PART D

AUDIT PROCESS

The purpose of the audit process is to determine conformance with the above defined recycler requirements.

Upon submission of an ERS 2015 application, the RQO will review the information supplied to determine if sufficient detail has been provided to warrant further audit. Recyclers will be notified of and provided an opportunity to re-submit any missing or incomplete information within 60 days, after which any application that remains incomplete will be closed.

Where sufficient information has been submitted, the RQO will contact the recycler to schedule an on-site audit for detailed review of the recycler requirements. During an on-site audit, a physical walk-through of the site, facility and operations review will also be conducted.

The auditor will define the scope of audit including the location, processing methods, and materials processed to be reviewed. Any approval granted under the RQP 2015 will be valid for the defined scope of approval only.

Any issues identified through the audit or observational review will be recorded by the auditor and reported to EPRA. EPRA will identify a timeframe for addressing the identified issues, and confirm whether a follow up site audit is required to re-assess the issue. The issues identified and corrective action timeframe will be reported to the recycler.

Upon successful completion of the audit, including addressing any identified issues within the provided timeframe, the recycler will receive ERS approval and be permitted for use. Failure to address all requirements within the allotted timeframe will result in closure of the audit and the recycler will only be permitted to re-apply for approval one year following the closure.

Once approved recyclers may be subject to an annual on-site audit by the RQO and must provide objective, verifiable evidence of conformance with each of the requirements.

PART E

APPROVED RECYCLERS

Once audited by the RQO and confirmed to be operating in conformance with the requirements of the ERS, the

recycler will be provided with a detailed scope of approval and downstream flow, based on the operations audited. This approval will define the location, operations undertaken and materials processed, as well as the downstream recyclers approved to handle the resultant material streams.

Primary recyclers will also be listed on the RQO's website (www.RQP.ca).

Recycler approval is valid for a maximum period of 1 year and limited to the defined scope of approval, after which the primary recycler must be re-audited and approved.

All recyclers must continue to operate in conformance with all ERS requirements during the term of the approval. Failure to maintain adequate evidence of conformance with the ERS, or provision of false or misleading information will result in the forfeiture of approval.



ELECTRONIC PRODUCTS
RECYCLING ASSOCIATION (EPRA)

**ELECTRONICS REUSE AND
REFURBISHING STANDARD**

- July 1, 2016 -

ERRS

ELECTRONICS REUSE AND REFURBISHING STANDARD (ERRS)

1.0 General Requirements

Reuse organizations shall operate in accordance with all applicable legal and other requirements. At a minimum, the organization shall:

- 1.1. Maintain a current summary of applicable requirements, and suitable evidence of compliance with each.
- 1.2. Possess adequate workers' compensation coverage.
- 1.3. Possess Comprehensive or Commercial General Liability insurance coverage of no less than \$2 000 000.
- 1.4. Not employ the use of child or prison labour.
- 1.5. Maintain a documented procedure to notify the Recycler Qualification Office (RQO) within 5 days of receiving a fine, regulatory order, or other incident that requires the notification or dispatch of first responders.

2.0 Safety and Environmental Controls

Reuse organizations shall maintain a documented risk assessment process to identify and control any potential environmental, health or safety hazards. At a minimum, the organization shall:

- 2.1. Define the responsibilities and qualifications for individuals conducting the risk assessment.
- 2.2. Record any potential physical, chemical and ergonomic hazards associated with the materials handled and tasks undertaken.
- 2.3. Maintain a process to evaluate risks, develop control measures, and monitor effectiveness.
- 2.4. Maintain a schedule to conduct subsequent risk assessments at least annually.
- 2.5. Provide training and written instruction for the proper handling, storage and disposition of all materials.
- 2.6. Provide training and written instruction for responding to accidents, emergencies and releases.

3.0 Electronics and Information Security

Reuse organizations shall develop and maintain effective security controls to protect all electronic products, components (e.g. disk drives, data cards), and user data contained on either, from theft, unauthorized access, or other unintended use. The organization shall at a minimum:

- 3.1. Store all products in a secured, indoor environment, and prevent unauthorized access to the premises and storage areas.
- 3.2. Provide training and written instruction on the processes used to destroy all user data as well as verify the destruction of the data.

- 3.3. Remove any sources of donor identification such as asset tags.
- 3.4. Ensure physical destruction of any items where data destruction cannot be confirmed.

4.0 Process Management

Reuse organizations shall maintain documented procedures for processing all products, to:

- 4.1. Ensure that all parts and components used in the refurbishing processes are system compatible.
- 4.2. Ensure that all software and firmware are properly licensed.
- 4.3. Test all products and verify proper functioning prior to remarketing.
- 4.4. Ensure remarketed items are adequately packaged to protect from damage during transport.
- 4.5. Provide a minimum 30 day warranty for the repair or replacement of all remarketed product, excluding consumable items such as batteries, toners, fusers, etc.
- 4.6. Ensure end-of-life products and components are processed through an RQO approved recycler.
- 4.7. Track and record the types and quantities of products received, remarketed, and sent for end-of-life processing.

5.0 Site Closure Plan

Reuse organizations shall prepare a documented site closure plan in the event of a sale, closure, abandonment, bankruptcy or other form of dissolution of the organization that, at a minimum:

- 5.1. Stipulates how all electronic products will be managed in accordance with the ERRS.
- 5.2. Provides an assessment of financial requirements upon closure and a mechanism for ensuring the availability of such funds.